

## MUHAMMAD RIZWAN HAIDER



St 805 zone 16 building 3  
floor 8 flat 8 old Alghanim  
Doha Qatar



70443031



rizwan.mirza.sk@gmail.com



rizwan.mirza.sk@gmail.com

Education  
Bachelor 2017

### Skill

Leadership, integrity, adopted and creative mind

- Self-motivated, open to learning, positive attitude Professionalism, time management, negotiation and public dealing, Team management, problem solving, active listening
- Time management public dealing
- Interpersonal communication skills

### Job Objective

- To do work with the best of my knowledge and skills for achieving the professional goals of organization and entire satisfaction of my superordinate

### Personal information

Father Name	Zulfiqar Haider
D.O.B	15/12/1988
QID	28858613604
Nationality	Pakistani
Religion	Islam
Marital Status	Single

### Experience

- 8year experience in operation department as Branch manager at Kashf foundation. (2016--2024) Financial Sector
- 1 year 6 moth experience as a Gender Trainer under Canada (CIDA) at Kashf Foundation 2015---2016)  
(HR Training Department)

#### Specialized....

- Out door sale product specialist
- Created new portfolio potential area
- Supervision and sell of financial product approximately 25million PKR target per month
- Ensure policies and collaborate with Audit, Compliance and IT department for smooth working
- Portfolio At Risk control ensure recoveries maintain recovery trend
- Cashier control cash flows, cash management, received cash and deposit CMS commercial bank activities
- Control TAT and ROR for long term strong relation with customer and excellent public dealing
- Ensure HR policies maintain strong professional culture zero tolerance on any kind of Harassment
- Record keeping (equipment, accessories, stationaries) and staff attendance control
- Soft skills Ms word , excel, power point, CRM .,on MW Live, outlook. Ms 365 and TMX finance
- Conduct community training and seminars

3year experience as a store in charge lmtiaz super market  
) 2011-2014)

- Maintain and manage duty Rooster staff culture
- Keep systematically record of receiving dispatching goods
- Motivate staff to enhance company business successfully achieved company goals
- Regulate safety protocol and visits store area