

# Aliul Islam

Doha, Qatar

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Accomplished Fashion Retail Sales Executive and Store Manager with over 10 years of experience in driving sales, managing retail operations, and leading high-performing teams. Proven expertise in marketing strategies, visual merchandising, inventory control, and customer engagement. Adept at analyzing sales trends to optimize store performance and deliver exceptional customer service. Also skilled in data entry and administrative tasks, ensuring accuracy and efficiency in reporting and record-keeping. Known for strong leadership, attention to detail, and a results-oriented approach in fast-paced retail environments.

Let me know if you'd like to include specific achievements or tailor this summary further for a job application.

Willing to relocate: Anywhere

## Work Experience

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### Data Entry

Elite Real Estate company-Doha

April 2024 to April 2025

Data Entry involves accurately inputting, updating, and managing data in computer systems or databases. It requires attention to detail, typing proficiency, and familiarity with software like MS Excel or Google Sheets. The role supports various departments by ensuring accurate and timely data processing. Data Entry personnel often handle large volumes of information efficiently. Maintaining confidentiality and data integrity is crucial in this position.

Let me know if you'd like it tailored for a resume, job posting, or another context.

### Graphic Designer

Trusted IT Institute-Dhaka

January 2020 to December 2022

- Created designs for logos, brochures, flyers, and social media posts.
- Supported students and instructors in developing digital training materials.
- Proficient in Adobe Photoshop, Illustrator, and Canva.
- Contributed to branding and promotional activities for institutional events.
- Managed simultaneous design projects under tight deadlines.

### Sales Executive

Olaya Star Company (Saudi Arab)-Riyadh, Dammam and Jaddah (K S A)

January 2008 to December 2018

1. Developed and maintained strong relationships with retail clients to drive customer loyalty and repeat business.
2. Achieved monthly sales targets by effectively promoting products and identifying customer needs.
3. Monitored inventory levels and ensured attractive product displays to enhance customer engagement.
4. Provided excellent customer service by addressing inquiries and resolving complaints efficiently.
5. Collaborated with the marketing team to implement promotional strategies and increase foot traffic.
6. Analyzed sales data to identify trends and opportunities for revenue growth.

## **Fashion Retail Specialist / Sales Associate**

Olaya Star Company-Riyadh, SA

January 2008 to December 2018

- Managed sales of luxury bags, shoes, accessories, and garments.
- Assisted customers with product selection to ensure satisfaction and repeat business.
- Maintained visual merchandising, inventory tracking, and stock replenishment.
- Trained and supervised junior staff on store operations and customer service.
- Regularly met and exceeded sales targets, contributing to company revenue growth.

## **Responsibilities of a Waiter/Waitress**

Yukari Japanese Restaurant-Riyadh

September 2006 to November 2008

- Lead customers to their tables.
- Take food and drink orders.
- Serve food and drink orders in a timely manner.
- Check in with customers during their meal.
- Communicate effectively.
- Deliver checks.
- Collect payments.

## **Education**

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**Bachelor Of Arts in A Bachelor of Arts in A Bachelor of Arts (BA) is an undergraduate degree focusing on the liberal arts, humanities, and social sciences. Common fields of study include English, History, Psychology, Sociology, Political Science, Philosophy, and Languages. This degree emphasizes critical thinking, communication, creativity, and analytical skills, preparing graduates for diverse career paths or further studies.**

Dhaka degree College-Dhaka, Bangladesh

September 2004 to August 2006

**Secondary School Certificate in The Higher Secondary School Certificate (HSSC) typically refers to the completion of 11th and 12th grade education. The field of study can vary based on the student's chosen stream, such as: Arts/Humanities (e.g., History, Sociology, Literature, Political Science) It serves as a foundation for higher education or entry into professional fields.**

Sholla High School And College-Nawabgonj, Dhaka Bangladesh

May 2002 to July 2004

## **High School Certificate**

Sholla High School And College-Nawabgonj,Dhaka,Bangladesh

January 2001 to May 2002

## **Skills**

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- Fashion retail specialist, Sales Associate (10+ years)

- Customer Service & Sales
- Marchandriser
- Bengali
- Team Leadership & Training
- Fast Learner, Adaptable, Team Player
- Graphic Design (2 years)
- Marketing manager
- Microsoft Office (Word, Excel)
- Arabic
- English
- Sales management
- Data Entry
- Hindi
- Cashier
- Inventory Management
- Micros Fidelio (Hotel Software)
- Urdu