

CONTACTS

Wakra, Qatar

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+974 70667846

COMPUTER SKILLS

- MS OFFICE
- TRAX
- COMPUTER OPERATIONS
- AUTO CAD
- REVIT (MEP)

AMARVA

PROFILE SUMMURY

Civil engineering professional with experience in inventory management, sales, and storekeeping. Skilled in exceeding targets and optimizing operational processes. Seeking opportunities to contribute in a dynamic work environment.

SKILLS

- Sincere, Hardworking, Determinant, Punctual
- Excellent communication skills
- Self-motivated and good leadership
- Fast leaner
- Team player

EDUCATION

- Bachelor Engineering in Civil engineering
- Diploma in civil engineering

WORK EXPERIENCE

TECHNICAL STOREKEEPER

QATAR AIRWAYS, Doha, Qatar October 2022 - Present

- Maintain computerized inventory records.
- Dispatching unserviceable parts for repairing.
- Physical inspection of material and also check the labels.
- Receiving unserviceable parts, Binning of aircraft spares and tools
- Given extended support during crucial AOG situation by shipping recovery spares within stipulated timeframe
- Maintain international aviation standard in storage and distribution of aircraft spares
- Repair orders, direct RTS, and document scanning using the Trax application.
- Enclosing the materials along with the shipment invoice and the repair order copies.
- Updating daily transactions, producing batch numbers, returns to stock (RTS),
- Check the parts quality and damages
- Report damaged or missing inventory to supervisors

SALES EXECUTIVE

ACTIVE KERALA VEHICLE TRACKING SYSTEM, India July 2020- May 2022

- Develop and maintain sales and promotional materials
- Meet customers on our premises to discuss their requirements
- Aiming to achieve monthly targets
- Working towards achieving the sales target
- Set and meet sales goals and objectives set by leadership
- Maintain records related to sales

STOREKEEPER

TECHNOTRONICS W.L.L, Doha, Qatar

March 2018 - February 2020

- Responsible for packing, pricing, labeling and returning supplies
- File maintenance for all outgoing / incoming materials
- Material inventory and monitor stock availability
- To ensure safe keeping both as to quality and quantity materials
- Regular monitor and analyzing different kind of materials
- Ensuring that the store is kept clean and organized

LANGUAGES

- English
- Hindi
- Tamil
- Malayalam

PERSONAL

- Date Of Birth 13-03-1992
- Marital status Single
- Nationality Indian
- Passport number V2823581
- Driving license Qatar
- Visa status Transferable residency visa