

ABDULLAHSIRADZ OMAR AKIL

Al Wakrah, Doha, Qatar

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OBJECTIVE

To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest.

WORK EXPERIENCE



SALES CONSULTANT AND RECEPTIONIST

September 20, 2015 up to 2023

Company Name: Anytime Fitness Qatar

Address: Oryx Building, Al Wakrah Main Road, A Wakrah

With Qatar Qatar Manual Light Driving License

Duties and Responsibilities:

- Responsible on registering old and new clients/customers
- Contacting potential customers via telephone, email and face to face
- Working to key performance indicator and revenue targets as set by the sales director
- Receiving visitors at the front desk by greeting, welcoming, directing and announcing them appropriately
- Answering screening and forwarding incoming phone calls
- Receiving and sorting daily mail



LIASON OFFICER

March 3, 2011 to August 14, 2013

Company Name: SRN Fast Sea craft Inc. (Weesam Express Vessel)

Address: Pilar St. Zamboanga City, Philippines

Duties and Responsibilities:

- Process papers and other documents in banks, **government** & other private institutions.
- Pick up and carry messages, documents, packages, and **other** items between offices or departments within an **establishment** or to other business concern.



STORE KEEPER

January 21, 2008 to February 4, 2011

Company Name: SRN Fast Sea craft Inc. (Weesam Express Operated Vessel)

Address: Pilar St. Zamboanga City, Philippines

Duties and Responsibilities:

- Receives and inspect materials with purchase orders
- Maintain manual and computer records
- Stores the materials in respective order
- Maintain records and the cleanliness of the warehouse

EDUCATION

✚ Front Desk Officer and Receptionist
June 2002 to November 2002
Company: Grand Regency Hotel
Address: Doha, Qatar

Duties and Responsibilities:

- Helps check hotel guests in and out;
- verify guest registration, address and credit information,
- informing guest of hotel amenities,
- confirming customer preferences, checking identification, posting credit or debit card charges and providing a room key

✚ SUPERVISOR CASHIER
November 1995 to November 1997
Company: Tropicana Chinese Restaurant
Jeddah, Kingdom of Saudi Arabia

Duties and Responsibilities:

- Present a customer service oriented image at all times
- Interact positively and pleasantly with customers and employees
- Complete DSR (daily station reports)

PERSONAL INFORMATION

ADAMSON UNIVERSITY
Manila, Philippines
Under Graduate, Bachelor of Science in Hotel & Restaurant Management

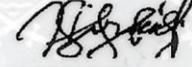
- ✚ Date of Birth: **May 6, 1975**
- ✚ Place of Birth: **Zamboanga City, Philippines**
- ✚ Nationality: **Filipino**
- ✚ Civil Status: **Married**
- ✚ Visa Status: **Residence Permit (NOC will be provided by company)**

SKILLS & STRENGTH

- ✓ Above average knowledge in languages: English, Arabic and Filipino
- ✓ Team player with excellent communication skills
- ✓ Physically fit, dynamic, proactive and efficient
- ✓ Highly skillful at following guidelines and taking directives ✓ With Qatar driving license (Light)

CHARACTER REFERENCE

To be provided upon request

Passport Number:	P7442099B	رقم جواز السفر:
Passport Expiry:	23/09/2031	تاريخ انتهاء الجواز:
Serial No:	31227560818934	الرقم المسلسل:
Residency Type:	عمل	نوع الرخصة:
Employer:	لهجة للتجارة والخدمات	المستقدم:
مدير عام الإدارة العامة للجوازات General Director of the General Directorate of Passports	توقيع حامل البطاقة Holder's signature	
		
		

State Of Qatar		دولة قطر
Residency Permit		رخصة إقامة
ID.No:	27560818934	الرقم الشخصي:
D.O.B.:	06/05/1975	تاريخ الميلاد:
Expiry:	15/11/2025	الصلاحية:
	الفلبين	الجنسية:
Nationality:	PHILIPPINES	
Occupation:	مدرب رياضي	المهنة:
	الاسم: عبدالله سيروز عمر عقيل	
Name: ABDULLAHSIRADZ OMAR AKIL		

	State of Qatar Ministry of Interior Traffic Department	دولة قطر وزارة الداخلية إدارة المرور	
DRIVING LICENSE		رخصة سوق	
		الرقم الشخصي	27560818934
		الاسم	عبدالله سيروز عمر عقيل
	NAME	ABDULLAHSIRADZ O. AKIL	
	NAT.	PHILIPPINES	
	DATE OF BIRTH	1975-05-06	تاريخ الميلاد
	BLOOD GR.		فصيلة الدم
	FIRST ISSUE	2018-09-25	ت. اول اصدار
	VALIDITY	2028-09-06	ت. الانتهاء