

NOOR MAT KHAN



Contact

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Doha Qatar

Skills

Customer-oriented and friendly 100%

Prioritization and time management skills 100%

Working quickly without compromising quality 100%

Strong customer service and communication skills 100%

Excellent driving skills and Good knowledge of local roads and navigation 100%

Languages

English

Urdu

Arabic

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

Limousine Driving company Qatar 2017 - 2019
Driver (LTV)

House keeper 2019 - 2021
Driver

Transporting clients to requested destinations in a timely, safe, and courteous manner

Maintaining a clean vehicle, including washing, vacuuming, and refueling as needed

Performing pre-trip vehicle inspections and ensuring that all required maintenance is completed

Assisting clients with loading and unloading their personal items

Responding to clients' requests in a timely manner

Ensuring that all safety regulations are followed at all times

MR valet car parking hotel 2021 - 2024
Driver

Open hotel main doors and assist guests/visitors entering and leaving the property.

Assist guests with opening/closing vehicle doors.

Welcome guests and visitors with appropriate greetings of the day.

Acknowledge and greet guests within 25 to 30 seconds and provide professional, fast, and friendly service.

Able to communicate parking procedures to guests/visitors.

Tag guest vehicle keys with date & time, registration number, make/model, room number, or contact number of the guest.

Provide the correct counter token or receipt of valet parking to the guest.

EDUCATION

Government of higher secondary school Peshawar 2007
Matriculation