



# PAUL GATHUKU KAIMURU

## CAREER OBJECTIVE

- To be a part of an innovative, leading company, having a wide variety of talented and diverse individuals having exposure to various technologies, and who allow and encourage creativity, innovation and the opportunity to create a positive Kaimuru impact on the organization and its clients.

## PROFESSIONAL PROFILE

- Supportive team worker
- Good communication skills with a pleasant personality
- Willingness to learn new things
- Detail oriented, reliable and punctual
- Computer literate

## EDUCATION BACKGROUND

2012	Rocky Driving School Driving Class BCE
2008 – 2009	Kenya Institute of Management (KIM) Advanced Diploma in Business Management Units Covered <ul style="list-style-type: none"><li>• Economics</li><li>• Business Law</li><li>• Fundamentals of Business Management</li><li>• Commercial law</li><li>• Financial Accounting and Control</li><li>• Human Resource Management</li></ul>
2004 - 2007	Muumanda Secondary School Kenya Certificate of Secondary Education
1996 - 2003	Tala Township Primary School Kenya Certificate of Primary Education

## HOBBIES

- Travelling
- Socializing
- Watching movies
- Reading
- Making new friends
- Playing Soccer

## REFERENCES

**Zubair Alam**

Qatar Flour Mills Supervisor  
Tel: +97433708674

**Nancy Wamaitha**

Safaricom Ltd  
Nairobi  
Tel: +254 722389379

**Ali Babu**

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## WORK EXPERIENCE

**2013-2014 - Worked at Safaricom Limited (Telesales)**

- Customer acquisition and revenue growth in line with outlined revenue targets.
- Account development planning (ADP) and opportunities mining for allocated target market list (TML).
- Ensure optimal performance in Enterprise Delight Index (EDI).
- Timely reporting of any proposed discounts and threats on revenues.
- Logging of activities and periodic reports while fully utilizing automation tools for tracking Purposes.
- Monitoring of revenue target and ensuring any deviations such as Churn and Credit Notes are flagged in a timely manner

**2016 to Date - Qatar food industries**

**Position: sales driver and Merchandiser**

**Position: Driver**

**Duties & Responsibilities**

- Stop frequently, often only a few blocks apart and when a passenger requests a stop.
- Collect fares and issue change.
- Answer questions about schedules, routes, and transfer points.
- Report accidents or other traffic disruptions to a central dispatcher, and follow directions when using an alternate route.
- Assist disabled passengers.
- Check the bus tires, lights, and oil and do other basic maintenance.
- Follow state and federal transit regulations.
- Keep passengers informed of delays.