

# HANI ELIAS TAOUK

Building License 351870C  
Beverly Hills NSW 2209.

M:0404052966

hani.taouk@gmail.com

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## Professional Experience:

**Duke Building Management pty ltd** - HANI TAOUK

Director and Manager Licensed builder.

2019 - Present

**Arcworld - Recruitment Specialist** -contract Day/Night work

HR - Joe Collington - Agency Contract work .

Site Manage and Project Manager ;

Projects :

**Progroup Pty ltd** -Commercial /School upgrade for Department of education NSW -Tallowong /Marsden Park **SM**  
(ten months )

**Brightwood** - Demolish and School upgrade North shore . **PM**

**RORK Projects - CBD** - new office fit-out for commonwealth bank on level 19 **SM**

**Goodwin Project** - Homebush upgrade for fire compliance .**PM/SM**.

**Dexus ( client )**- Homebush Roof upgrade of the Site manage the contractors filling in few days for Site property manager **SM**.

**Black street** - Commercial fit-out for New retails **SM**.

**J Group** - Newtown kings street - Pub Toilet bathroom repairs and upgrade . **SM**

**Duke BM** -Strata work / Piano Factory apartment Remedial building work a four unit balcony repairs at Annadale.

**Duke BM** - Bondi North Blair street lobby renovation of the front replacement new interior Fitout of apartment block .

**Duke BM** - Hornsby apartments- Strata remedial building repairs on Meriton building / Mechanical service room repairs floors and walls .

**Duke BM** - Kogarah garage knock down rebuild - asbestos report and demolish to new build of new garage .

**Duke BM** - SS Strata remedial work for insurance for Rockdale plaza apartment flood test for common area / waterproof repair.

**Duke BM** - In Westmead Hospital - Zouki foods - Commercial upgrade fit-out space for food outlet .

**Duke BM** - Auburn School roof replacement & remedial repair and new outdoor extension for workshop .

**Duke BM** - Malabar beach house renovation of the kitchen and bathroom .(Design and high specification details & finishes )inside vogue interior mag

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## Innovatus projects

**Site / Project Manager**  
**Commercial fitout /industries**  
**October 2018 – 2019.**

### My duties

My daily operations on a day-to-day basis, and ensure that work is done safely, on time and within budget and to the right quality standards:

- Project Estimator & Contractor adminstor
- Liaison with clients
- Quality management
- Managing Project schedule
- Defects recitation
- Supervisor projects and contractors

### Projects Achievement :

Media Co in Gladesville ,NSW –upgrade of whole office \$300k .+  
Shore School – Library and Staff office ,North Sydney, NSW \$200k+  
PKCT- Office wollongong NSW \$500k+

## CAMBRIDGE MANAGEMENT SERVICE

**Building Manager – Eastern Sydney**

**July 2017 –September 2018**

My duties include:

- Managing residential and commercial property
- Liaising with Strata managers and strata committee members .
- Manage and supervise the daily operations.
- Manage building defects and repairs .
- Accountant payable review ,all work and payment .

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## Ceerose

Finish Foreman

Watson Grove, Epping

November – December 2016

### My duties included:

- Safety Review and inspections of Sub contractors.
- Organise Team and sub contractors Meeting.
- Building Defects
- Inspection of finishers
- Communicating through Build tools.
- Inspection test Plan.
- Managing workers such as preparing schedules and supervising them. Daily safety checks and trains other employees to safely handle equipment and tools.
- Quality control such as it is my responsibility to ensure that a project is completed to the acceptable standards (BCA )
- Conducting toolbox meeting
- Liaising with project managers.
- Also communicates with others involved in the project to pass on necessary information. Architects, engineers, planners and surveyors, updating on certain aspects of the project.

## Icon construction Group Pty Ltd

Foreman

Hurstville. March –November 2016

### My duties included

- Managing workers such as preparing schedules and supervising them. Daily safety checks and trains other employees to safely handle equipment and tools.
- Quality control such as it is my responsibility to ensure that a project is completed to the acceptable standards.
- Conducting tool box meeting
- Liaising with project manager .

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- Also communicates with others involved in the project to pass on necessary information. Architects, engineers, planners and surveyors, updating on certain aspects of the project.

**Project Achievement: 1146 Botany road Botany, NSW**

## HL Constructions Pty Ltd

Rocky Point RD - Ramsgate  
2002 - 2014  
Site Foreman

-My duties included

- Managing workers such as preparing schedules and supervising them. Daily safety checks and trains other employees to safely handle equipment and tools.
- Quality control such as it is my responsibility to ensure that a project is completed to the acceptable standards.
- Also communicates with others involved in the project to pass on necessary information. Architects, engineers, planners and surveyors, updating on certain aspects of the project.

## Achievements:

10 townhouse in corner of Frederick and Moore Street Campsie.

14 Units on corner of Harrow Rd & Victoria St Kogarah.

27 units on 52 -56 Gray St Kogarah near hospital.

31 Units and one commercial on 14 Fountain st Alexandria NEW (2011)

Brand new home on Beattie St Balmain completed for a friend as site manager . \$1.3m

Lord st Newtown Renovation. 120k

Watson Grove in Epping 150 unit for Ceerose

27 units on Botany road botany Encore Building for Icon construction group

Renovation of Cowrie St Newtown 57k

Remedial work for Net Strata in Miranda and Cronulla 23k

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Waterproof repairs and remedial work for Net strata .

## ICHOR Constructions Pty ltd

-  
Mascot-NSW  
Freelance (part time)  
Commercial Building  
Supervisor(contract work)

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My duties included:

- . Site safety and hazards
- . Organising labours day to day scope of work
- . Liaising with clients and public.
  - . Planning and communicating with sub  
Contractors to get the job completed
- . Monitoring Time and Quality of each  
Commercial
- . Reading complex plans and specification  
Requirements for each project.

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## Achievements:

University of NSW (refurbish science Lab)  
Opera House backstage and bar (Addition toilet for bar area)  
Qantas group Tools Crib Sydney Kingsford smith Airport (renovation of tool room)  
Louis Vuitton on King St the old office level 13 (refurbishment)  
Darling harbour Hall 2-to-5-bathroom demolition of bathrooms  
Bondi House on Consent Street. (Renovation)  
7 Lithgow St Campbell town Corrector services for Government office (added passage lift )  
20 Windmill St. Walsh Bay commercial office marketing group (upgrading)

## References:

Michael Kandylas  
Manager  
ICHOR Constructions pty ltd

Jeremy Stone  
Strata Manager  
Net Strata :

Danny Daher  
Icon Construction Group  
M:02 9579 5966  
e [danny@iconconstructiongroup.com.au](mailto:danny@iconconstructiongroup.com.au)

Edward Doueih  
Ceerose Director  
Ph:02-9571 9999

Con Tsaltas  
Ceerose Project Manager

[Con.tsaltas@ceerose.com.au](mailto:Con.tsaltas@ceerose.com.au)

Arcworld Recruitment  
Joe Collington (Senior Recruitment Consultant  
Consultant  
contract work for Construction .

## Education :

Advance Diploma in Business and Marketing, William Business College 2005  
Diploma in Building & construction Management , Masters Builders Association 2005  
Certified Certificate HLTAID3. NO 45651 First Aid, CPR, and Provide Basic Emergency lives Support 2017.

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OH & S General Induction for Construction Work, Work Cover NSW 2004  
Project Management Diploma, University of South Australia Online, 2008  
Strata Management - Australian college 2010.

**Kogarah Marist Brothers**  
**HIGH SCHOOL CERTIFICATE 1999**

## **Languages:**

Excellent Professional command of written and spoken English/ + Basic French & Arabic .

## **Computer Skills:**

Advance Microsoft Office suite, Project Manager Software, MYOB, build tools, CHOPS & ACONEX + Procore construction software and other applications.

## **Personal Data:**

***Date of birth*** : *July 17<sup>th</sup> 1979*  
***Place of birth*** : *Sydney - Australia*  
***Marital Status*** : *Married*  
***Nationality*** : *Australian/ Catholic*  
***Phone*** : *0404052966*