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Address: Old Airport Doha, Qatar
QID: Valid until 16<sup>th</sup> Feb 2026
Driving License: Qatari LTV valid until May

2030

## **SKILLS**

- E- Commerce Courier Operations
- Communication Skills
- Digital Marketing & Sales Skills
- Effective Time Management
- Microsoft Office (Word, Excel, PP)

## **LANGUAGES**

- English
- Urdu

## **HOBBIES**

- Reading
- Traveling
- Sports

## **MUHAMMAD KHULIQUE**

Detail-oriented and motivated with expertise in sales, customer services and shipping responsibilities, effectively communicating with clients, and efficiently managing administrative tasks.

Demonstrates exceptional communication skills, maintains a professional demeanor, and excels at working autonomously or collaboratively.

#### **EXPERIENCE**

# CSR SHIPPER/SALES PERSON (NOV-2022 to JAN-2025) NUTRIS LIFE PVT.LTD PUNJAB,PAKISTAN

- Booking & Dispatching Parcels
- Achievement of sales target
- Ensuring Delivery Timely
- Making Coordination Between Client & Shipping Companies
- Ensuring Customer Satisfaction
- Smooth running of shipping operations

## BUSINESS OWNER (OCT-2017 to NOV-2022) M.A DIGITAL PRINTINGS PVT. LTD PUNJAB,PAKISTAN

- Manage and achieve sales target.
- Direct Communication with customers
- Helping to make profitable business
- Long term relations with clients
- Experiencing Cash and Credit Sales
- Maintaining Cash Book & Accounts

#### **EDUCATION**

Bachelor's in arts (B.A) (Sep-2015 to July-2017) Govt. College University Faisalabad, Punjab, Pakistan

Got 3.17 CGPA out of 4.00

FSC (Pre-Engineering) (Sep-2010 to July-2012) Al Falah Group of Colleges Faisalabad, Punjab, Pak.

Got 1<sup>st</sup> Division in annual examination