

# **MUKIIBI ARAFAT**

### **STORE KEEPER**

#### **Contact Details**

- arafatoxide98@icloud.com
- +974 77243298
- O Doha Qatar

## **Education**

High School Diploma
 Institute of Hospitality management
 Institute of ICT Kampala

### **Skills**

Inventory Management
SAP / ERP / Inventory Software
Record Keeping & Documentation
Warehouse Safety Procedures
Basic MS Office (Excel, Word)
Communication & Teamwork

#### **Certifications**

Ware House & Inventory training

Health & Safety Training
Microsoftware office (ICT)

#### Languages

**English** 

#### **Others**

Valid Q.I.D N.O.C Valid Food Handling Certificate

# **Summary**

Dedicated and detail-oriented Storekeeper with [5] years of experience in inventory control, warehouse management, and supply chain logistics. Skilled in maintaining stock levels, tracking shipments, and ensuring the timely delivery of materials. Seeking to contribute to the efficiency and organization

# **Work Experience**

# VOGUE HOSPITALITY - DOHA 2023 - UP TO DATE STORE KEEPER

- Maintained accurate inventory records and conducted regular stock audits.
- Supervised loading/unloading of materials and verified quantities.
- Issued and received goods as per company procedures.
- Coordinated with procurement and logistics departments to ensure stock availability.
- Implemented first-in-first-out (FIFO) for all inventory items.
- Maintained cleanliness and safety in the storage area.

# AL TAYER LOG WAREHOUSE - DUBAI 2020 - 2023 ASSISTANT STORE KEEPER

- Assisted in stock inspections and maintained logbooks.
- Handled store documentation such as delivery notes and requisitions.
- Participated in periodic inventory checks.
- Updated database systems to reflect inventory movement.

#### References

References available upon request