



Philip E. Cariño

CONTACT

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SKILLS

- Management Skills
- Creativity
- Negotiation
- Critical Thinking
- Leadership

PROFESSIONAL SUMMARY

Active listener, critical thinker and service-oriented individual, diverse experience in sales, administrative assistant and accountant. Meticulous to detail, enjoys public relations, and capable of handling significant amount of cash. Proficient in maintaining high level of work ethics and professionalism, as well as in sustaining exceptional professional character, known for articulate communication skills.

WORK HISTORY

Team Leader 01/2021 - Current
OAKBERRY ACAI - Doha, Qatar, Qatar

- Developed strategies for improved performance level across the team
- Conducted regular performance reviews to identify areas of improvement for each team member.
- Ensured adherence to company policy by all team members, maintaining professionalism at all times.

Captain Waiter 01/2018 - 01/2021
YASMINE PALACE RESTAURANT - Doha, Qatar

Counter cashier 01/2015 - 01/2017
ANYTIME FITNESS GYM - Doha, Qatar, Qatar

- Resolved customer complaints promptly, improving brand image.
- Improved customer experiences with attentive listening skills.
- Handled busy periods efficiently, keeping queues minimal.

Sales executive 02/2012 - 11/2013
Suzuki - Manila, Philippines

- Conducted comprehensive market research for identification of emerging trends in consumer behaviour, contributing towards strategic planning process accordingly.
- Facilitated staff training programs enhancing their skills thereby positively impacting overall team performance.
- Responded promptly to customer queries, ensuring resolution whilst upholding satisfaction levels.

EDUCATION

BS: Hospitality Management, 01/2008 - 01/2012
Palawan State University - Puerto Princesa City, Palawan, Philippines