

COVER LETTER

Dear HR Department

I am writing to convey my interest in and sustainability for your job advertisement. With a proven track record of high-quality service, I can bring to your organization an acute attention to detail and unwavering ability to handle challenging deadlines and tasks.

I always conduct myself professionally and I work relentlessly to provide outstanding service to colleagues and clients.

I am confident that my skills, talents, and knowledge of that are the best fit for your organization's goals for the future. I look forward to speaking with you about the job advertised.

Best regards,

Wesley Moodley



A hardworking, reliable, and honest professional with excellent communication and people management skills. Ready to take initiative and work under pressure while delivering outstanding results. Excellent negotiating and problem-solving skills, with the ability to multi-task and work well in short-, medium-, or long-term projects.

CONTACT

PHONE NUMBER:
+27 60 738 1060

EMAIL ADDRESS:
wesleymoodley99@gmail.com

DATE OF BIRTH

1996/07/20

LANGUAGES

English
iSiZulu

WESLEY MOODLEY

Electrician

SECONDARY EDUCATION

Cool Air Secondary School

2009-2013

Highest Grade Passed: Matric

Subjects:

English
Afrikaans
Life Orientation
Mathematics
Physical Science
Accounting
Life Sciences

TERITIARY EDUCATION

FET College Midlands

Qualification: N2 Certificate

Course: Electrical Engineering

Year: 2018

Shukela Training Centre

Qualification: Electrical Trade Test Certificate

Course: Electrical Trade Test

Year: 2021

EMPLOYMENT HISTORY

Company: UCL Manufacturing

Duration: Apr 2019 - Feb 2023

Position: Electrician

Duties and Responsibilities

DRIVERS LICENSE

Code 8

- Panel trailing
- Cable maintenance
- Maintenance on motors (over)
- Maintenance and restoring switch
- Troubleshooting various electrical systems
- Basic fault finding on PLCs and hard wiring
- Built and optimized electrical panels for increased efficiency
- Interpreted technical drawings for accurate installations
- Executed precise cable trailing to enhance connectivity
- Overhauled motors with thorough maintenance techniques
- Restored switch gear for reliable performance
- Diagnosed and wired VSDs for optimal operation

Company: Aberdare Cables

Duration: Sep 2023 - Feb 2024

Position: Electrician

Duties and Responsibilities:

- Built and optimized electrical panels for increased efficiency
- Interpreted technical drawings for accurate installations
- Executed precise cable trailing to enhance connectivity
- Overhauled motors with thorough maintenance techniques
- Restored switch gear for reliable performance
- Troubleshot various electrical systems

Company: UCL Manufacturing

Duration: Jan 2017 - Mar 2018

Position: Electrician

Duties and Responsibilities:

- Operated machinery and learned production processes (sugar and chemical industries)
- Mastered machinery operations in sugar and chemical sectors
- Boosted production efficiency and output through hands-on learning
- Enhanced production protocols, reducing downtime and costs
- Implemented best practices to improve overall machinery performance

REFERENCES

Krish Pillay

Position: Engineering Foreman

Contact details: 082 337 0885

Helmut Scharlach

Position: Electrician

Contact details: +64 27 246 4664

Thabane Madlala

Position: Electrician

Contact details: 033 501 1600