

## ABDUL MAJID

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### Professional Summary

A self motivated professional having more than 15+ years of experience in Qatar market with good knowledge of (PRO) & Transportation work.

### Experience

Al-Muthana Transport and contracting, Doha Qatar

Since 2017

Transportation In-charge

- Arranging daily routes of the vehicles & drivers according to the geographical areas.
- Supervising vehicles & keeping records of their maintenance.
- Oversee daily activities of delivery team & provide direction & guidance if needed.
- Supervising the labor force, monitoring subcontractors, checking materials, inspecting work and overseeing quality control.
- Guarantee all safety precautions and quality standards are met.

Al-Muthana Transport and contracting, Doha Qatar

2011 To Apr-2014

Foreman

- Planning and scheduling of delivery.
- Responsible for vehicle arrangement & inspection.
- Responsible for vehicle maintenance.
- Coordinate tasks according to priorities and plans.

Al-Muthana Transport and contracting, Doha Qatar

2007 To Apr-2010

Mandoob (PRO)

- All kinds of job related to Mandoob (PRO),
- Assistance in issuance of visas.
- Assistance in issuance and renew of residency cards, medical card and CR.
- Applying for new manpower.
- Assistance in transfer of sponsorship & Changing profession.

### Education

- B.A in Islamic studies from Jamia Serajul Uloom al- Salafiya, Jhandanagar Nepal in 2006.

## Professional Skill

- Ms Office
- Emailing and Fax
- Basic Computer Knowledge.

## Language Known

Arabic	:	Reading, Writing, Speaking.
English	:	Reading, Writing, Speaking
Hindi	:	Native
Nepalese	:	Native

## Personal Details

Date Of Birth	:	18-03-1988
Religion	:	Islam
Marital Status	:	Married
License	:	Valid Qatar Driving License
Visa Status	:	Work Residence Permit
Nationality	:	Nepalese

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