

# MOHAMAD SHAHEEL

AutoCAD DRAFTSMAN

Mob : 5047 5787

Mail : shaheelmd@gmail.com

Dear Sir/Madam,

I am writing to express my interest in AutoCAD Draftsman opportunities within your organization. With over nine years of experience in AutoCAD drafting and a strong background in design accuracy and technical precision, I am eager to contribute my skills and dedication to your team.

In my current role as an Architectural Draftsman at Al Saraf Trading & Contracting Co., I specialize in producing detailed 2D AutoCAD drawings for both architectural and MEP systems. I am proficient in preparing shop drawings, coordination layouts, and as-built documentation. My role also involves extensive site experience, including conducting field measurements, coordinating with site engineers and supervisors, and ensuring that all drawings accurately reflect on-site conditions. I actively support project execution by providing precise technical input and ensuring full compliance with design specifications and construction standards.

Previously, at Fedek Trading & Contracting Co., I had the opportunity to contribute to prominent projects such as the B & F Restaurant at Qatar Mall and Sheikh Faisal Villa. I was responsible for producing high-quality 2D drawings aligned with the architectural vision and project requirements, consistently delivering work that met the highest standards.

Additionally, my experience at Agra Engineering (PVT) Ltd. helped build a strong foundation in MEP shop drawing preparation and site verification, further enhancing my technical proficiency. I thrive in fast-paced environments and value collaboration to ensure the timely and accurate delivery of projects.

I am enthusiastic about the opportunity to bring my experience and commitment to new challenges within your organization. I would welcome the chance to further discuss how I can contribute to your team. Thank you for considering my application. I look forward to the opportunity to speak with you further.

regards,  
Shaheel Lafir  
(974)50475787

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## PERSONAL DETAILS

Name : Mohamed Shaheel  
Address : Doha, Qatar  
Date of Birth : 27 October, 1995  
Nationality : Sri Lankan  
Language : English  
Hindi  
Arabic  
Tamil  
Civil status : Married

## EDUCATION

### Professional Qualifications

**Diploma in AutoCAD Drafting**  
*Academy, Kandy*

**Revit MEP**  
*Udemy, Online*

**Diploma in Graphic Designing**  
*Golden College, Kandy*

**Diploma in Microsoft Office**  
*Golden College, Kandy*

### Academic Qualification

**GCE Ordinary Level**  
*Completed: 2011*

**GCE Advanced Level**  
*Completed: 2014*

## PROFESSIONAL PROFILE

A highly skilled and detail-oriented AutoCAD Draughtsman with over Nine years of experience in producing accurate, high-quality drawings. Adept at collaborating with engineers, architects, and project managers to ensure designs are executed according to specifications, on time, and within budget. Proficient in preparing comprehensive drawings, performing site verifications, and maintaining strong quality control standards. Known for delivering practical, cost-effective solutions while minimizing material wastage and optimizing resources. Committed to continuous professional development, problem-solving, and driving efficiencies throughout the design and construction process.

## PROFESSIONAL EXPERIENCE

### **Al Sarf Trading & Contracting Co., Qatar**

Nov 2023 – Present

Projects: R26 Erkiyah at Lusail, E62-64/E63 Hasmi Lusail

#### **Drafting & Design**

- Expert in producing high-accuracy Architectural, and MEP drawings using AutoCAD
- Skilled in creating shop drawings and as-built drawings, for onsite execution.
- Capable of converting PDF/hand sketches into professional CAD drawings.

#### **Site Experience**

- Conducting on-site measurements, markups, and preparing as-built drawings accurately as per actual conditions.
- Close coordination with site engineers to ensure proper implementation of design.
- Handling drawing revisions, updates, and redline markups based on site changes and engineering instructions.
- Experience in attending site meetings, understanding construction progress, and updating drawings accordingly.

#### **Project Coordination & Documentation**

- Coordinating with consultants for drawing approval and technical clarifications.
- Preparing layout plans for civil, electrical, plumbing, HVAC, and interior fit-out works.
- Maintaining drawing logs, revision tracking, and documentation in line with project QA/QC procedures.

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## PERSONAL STRENGTHS

- Attention to detail
- Excellent drafting speed
- Accuracy.
- Willingness to learn
- Adapt to new technologies

## Fedek Trading & Contracting Co., Qatar

May 2018 – Nov 2023

Projects: B & F Restaurant at Qatar Mall, Sheikh Faisal Villa, Sud Villa

### Architectural Draftsman

- Prepare detailed 2D architectural drawings in AutoCAD, ensuring all designs meet project specifications, regulatory standards, and quality requirements.
- Develop comprehensive design layouts for key architectural elements including flooring, cladding, vanities, bathtubs, and kitchen countertops, with an emphasis on high-end, bespoke finishes.
- Conduct site verifications and coordinate with engineers and construction teams to ensure accuracy and alignment between design intentions and real-world execution.
- Convert single-line diagrams and conceptual sketches into fully detailed architectural layouts in collaboration with engineers and project managers.
- Assist in preparing and reviewing design proposals, and ensure that architectural designs are cost-effective and feasible within project budgets.
- Maintain rigorous quality control over the preparation of shop drawings, with a focus on minimizing material wastage and optimizing resource allocation.
- Prepare accurate As-Built drawings reflecting any changes during construction, ensuring compliance with project specifications and facilitating handover to clients.
- Collaborate closely with other departments (e.g., MEP, structural) to integrate all disciplines into cohesive architectural designs.

## Agra Engineering (PVT) Ltd., Kandy, Sri Lanka

January 2016 – April 2018

### MEP Draftsman

- Developed detailed MEP shop drawings, ensuring practical and efficient designs tailored to site-specific challenges.
- Produced schematic diagrams for electrical, plumbing, and HVAC systems, ensuring all components were aligned with project requirements, local codes, and safety standards.
- Conducted site verifications to ensure MEP systems were accurately integrated into the overall project design and construction, identifying any potential issues before installation.
- Collaborated with engineers and project managers to propose design improvements and optimize MEP systems for efficiency and cost-effectiveness.