

## **CURRICULUM VITAE**

**FAZIL SHABDEEN KHADHER**

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### **Career Objective**

To seek a suitable position in a challenging and stimulating environment envisaging personal growth and career development associating with an organization that provides an ambiance for learning and professional growth.

### **Work Experience**

#### **Delivery Driver: RSPR, Qatar (2019-till date)**

- Timely delivery of materials to clients
- Preparing and delivering invoices to clients
- Collection of cheques to deposit in bank
- Tracking and managing vehicle service and maintenance
- Handling storage at warehouse

#### **Transportation Supervisor: AL Dayeen Transports, Qatar. (May 2016 – June 2019)**

- Recruit, select, train, assign, schedule, coach, counsel and discipline employees
- Communicate job expectations; planning, monitoring, appraising and reviewing job contributions
- Accomplish operations and organization mission by completing related results as needed
- Manage relationships with key operations vendors
- Track vendor pricing, rebates and service levels
- Meet cost, productivity, and accuracy and timeliness targets
- Review and approve all operational invoices and ensure they are submitted for payment
- Make sure the customer payments on time.

## **Education**

B. Com from ST-STEPHEN'S COLLEGE KERALA INDIA (Kerala University) in 2006 March

## **Personal Data**

Date of Birth : 07.12.1986  
Nationality : Indian  
Languages : English, Hindi, Tamil, Malayalam, Arabic.  
Skills : Ms word, Excel, WMS,C2C,JDE & TRACK A TOOL  
Driving License : Indian, UAE & Qatar