



CONTACT DETAILS

Mobile no :
55978042

Address :
Bldg 7 Old Airport Doha, Qatar

E-mail Address :
isaiahjakesaclin042295@gmail.com

With Driver License

PERSONAL INFORMATION

Date of Birth :
April 22, 1995

Marital Status :
Married

Language :
Tagalog and English

Religion :
Roman Catholic

Citizenship :
Filipino

VISA STATUS

Working Visa with NOC

CURRICULUM VITAE

ISAIAH JAKE NUEVO SACLIN

PERSONAL PROFILE

I am dedicated, organized and methodical individual. I have good interpersonal skills and excellent team worker, willing to learn and develop new skills. I have an active and dynamic approach to work and getting things done.

WORK EXPERIENCE

*2021- Present (Alalali)
Merchandiser*

Job Responsibilities:

- Plan and develop merchandising strategies that balance customers' expectations and company's objectives.
- Analyse sales figures, customers reactions and market trends to anticipate product needs and plan product ranges/stock.
- Collaborate with buyers, suppliers, distributors and analysts to negotiate prices, quantities and time-scales.
- Maximize customer interest and sales levels by displaying products appropriately.
- Produce layout plans for stores and maintain store shelves and inventory.
- Monitor stock movement and consider markdowns, promotions, price changes, clear outs etc.
- Remain up to date with industry's best practices.
- Planning and developing merchandising strategies.
- Reviewing customer feedback to predict sales trends and seasonal stock demand.

SKILLS

- Excellent communication skills; including speaking, writing and listening.
- Strong time management abilities, including planning and prioritizing workloads.
- In depth understanding of food health and safety regulations.
- Thorough understanding of merchandising trends and industry best practices.
- Relationship management skills and openness to feedback.
- Ability to work as part of the team.
- Creative and innovative thinking.
- A proven track record achieving excellent results with merchandising strategies and promotional activities.
- Fast Learner
- Ability to perform under pressure and address complaints in a timely manner.

2018- 2022 (Gelato Mondo – Doha Qatar)

Sales Representative

Job Responsibilities:

- Promote and sell products to existing and prospective customers.
- Establish, develop, and maintain positive business and customer relationships.
- Reach out to customer leads through telephonic conversation.
- Expedite the resolution of customer problems and complaints to maximize satisfaction.
- Achieve agreed upon sales targets and outcomes within schedule.
- Coordinate sales effort with team member and other departments.
- Supply management with reports on customer needs, problems, interests, competitive activities, and potential for new products.
- Continuously improve through feedback.

2016- 2017 (Alfametro Marketing – Philippines)

Sales Associate

Job Responsibilities:

- Ensure high levels of customer satisfaction through excellent sales service.
- Assess customer needs and provide assistance and information on product features.
- Welcome customer's to the store and answer their queries.
- Maintain in stock and presentable condition assigned areas.
- Actively seek out customers in store.
- Handle returns of merchandise.

EDUCATION

TERTIARY:

**Hospitality and Restaurant
Services**

(STI Dasmarinas Cavite)

2013-2015

SECONDARY:

Bulihan National High School

(Bulihan Silang Cavite)

2006-2010

PRIMARY:

San Gabriel Elementary School

(GMA Cavite)

2000-2006

ACHIEVEMENTS

NATIONAL CERTIFICATES II:

Cookery

Food & Beverage

Housekeeping

Bread & Pastry

**CERTIFICATE OF COMPLETION
FOR SUCCESSFULLY
COMPLETED 300 HOURS
TRAINING AT OASIS HOTEL
AND RESORT PHILIPPINES**

**EMPLOYMENT PREPARATION
DEVELOPMENT CERTIFICATE**

**PERSONALITY DEVELOPMENT
CERTIFICATE**

- Remain knowledgeable on products offered and discuss available options.
- Process POS (Point of Sale) purchases.
- Team up with co workers to ensure proper customer service
- Build productive trust relationship with customers.
- Comply with inventory control procedure.

2015 (OASIS Hotel and Resort – Philippines)

Assistant Cook

Job Responsibilities:

- Managing inventory, unloading supplies, and organizing the still room.
- Assisting the cook in food preparation activities, such as cleaning, cutting, chopping, and peeling food ingredients.
- Washing, disinfecting, and properly storing cooking and kitchen utensils and equipment.
- Buying, weighing, and storing ingredients and food supplies.
- Operating a variety of kitchen appliances and instruments including cutters, knives, mixers and ovens.

I hereby certify that the above information's is true and correct.

ISAIAH JAKE SACLIN

APPLICANT