

MARK VINCENT S. YAMBAO

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Date of Birth: February 22, 1992

Nationality: Filipino



PROFESSIONAL SUMMARY

Dedicated and results-driven **Operations Team Leader/Supervisor** with over **14 years of experience** in warehouse management, logistics, and team leadership. Skilled in **inventory management, forklift operation, safety protocols, and customer service**. A proactive leader who excels in team coordination, conflict resolution, and process improvement to enhance operational efficiency.

SKILLS & COMPETENCIES

- ✓ Warehouse & Logistics Management
- ✓ Inventory Control & Stock Management
- ✓ Forklift Operation (Counter Balance, Reach Truck Transporter)
- ✓ Loading & Unloading Operations
- ✓ Safety Compliance & Protocols
- ✓ Team Leadership & Conflict Resolution
- ✓ Customer Service & Communication
- ✓ Microsoft Office (Word, Excel, PowerPoint) & Internet Proficiency

WORK EXPERIENCE

Fast Services Corporation - Green Cross Pampanga Inc.

Operations Team Leader/Supervisor

August 2018 – December 2024

- ✓ Supervised daily warehouse operations, ensuring timely dispatch & accurate inventory control.
- ✓ Led a team, provided coaching, and resolved conflicts to maintain workflow efficiency.
- ✓ Ensured compliance with **safety protocols and operational procedures**.
- ✓ Oversaw **receiving, dispatching, and document release**.
- ✓ Managed warehouse operations to **optimize productivity and reduce downtime**.

Fast Services Corporation – Nestlé (North Distribution Center)

- ✓ **Outbound Checker** (June 2018 – August 2018)
- ✓ **Operations Checker** (January 2016 – June 2018)
- ✓ **Sweeper/Feeder Operator** (March 2013 – January 2016)
- ✓ **Checker** (January 2012 – March 2013)
- ✓ **Confectionery Picker** (July 2011 – January 2012)
- ✓ **Warehouse Sweeper** (July 2011 – July 2011)
- ✓ **Warehouse Picker** (December 2010 – July 2011)

NOTE:

- ✓ Nestlé (North Distribution Center) and Green Cross Inc. are under Fast Services Corporation.
- ✓ Ready to relocate and work in Qatar with a strong work ethic and dedication to operational excellence.