

MANPREET SINGH

Valet Driver

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ABOUT ME

Dedicated Valet Driver with 3 years of experience at Mr. Valet Parking Solution, demonstrating exceptional professionalism, reliability, and customer service skills. A proud Bachelor's graduate since 2013, I am eager to bring my expertise and passion for delivering top-tier service to your team. Committed to enhancing guest experiences and ensuring seamless parking operations, I am excited to contribute to your organization's success.

WORK EXPERIENCE

Valet Driver | Mr. Valet Parking solution | Doha | Sep 2022 - Present

I am working in this company from 3 Years.i had worked on Many locations(i.e: Hotels, apartments, Restaurants). But from Last 1 year I am working at RITZ CARLTON,DOHA. here i have the following responsibilities.

- Managed multiple vehicle keys accurately and securely at all times.
- Provided excellent customer service, addressing guest inquiries professionally.
- Followed traffic and parking regulations to ensure smooth vehicle flow.
- Assisted guests with loading and unloading luggage when necessary.
- Greeted guests warmly and assisted with vehicle retrieval upon request.
- Communicated effectively with team members to coordinate parking assignments.
- Pick-up & Drop-off Guests from Airport or another locations.

Driver | Private | India | 2015 - 2022

- Plan efficient routes to ensure timely deliveries and pickups.
- Maintain accurate logs of driving hours, fuel consumption, and delivery records.
- Assist with loading and unloading cargo to prevent damage and ensure safety.
- Communicate effectively with dispatchers and clients regarding delivery status.
- Keep the vehicle clean and well-maintained to ensure professional appearance.

EDUCATION

Bachelor, Guru jambeshwar university of science and technology,Hissar , YamunaNagar | 2013

I had done Graduation B.C.A (bachelor of computer applications).

- Excelled in computer applications, leading to practical problem-solving skills.
- Graduated with distinction, demonstrating dedication and academic excellence.

SKILLS

- Teamwork • Communication • Problem Solving • Vehicle Handling • Luggage Handling • Customer Service • Time Management
- Professionalism • Key Management • Recordkeeping • Driver • Team leading • Ms word • Excel • Troubleshooting

LANGUAGES

- English (Advanced Mid) • Hindi (Superior/Native) • Arabic (Novice)

DRIVING LICENSE

Driving license

LMV(Automatic)