

# **ZUBAIR AHMED MOHAMMAD**

## SALES EXEC & PROJECT MANAGER

# 8

#### **PROFILE**

Results-driven Sales & Project Management professional with over 5+ years of experience across Qatar and UAE. Proven track record in strategic sales, business development, and execution of infrastructure projects. Skilled in client relationship management, tender submissions, and team coordination. Adept at navigating competitive markets and delivering high-impact results under pressure.

# 

## **WORK EXPERIENCE**

## **Chainlink Industries of Qatar for Trading**

**2022 - PRESENT** 

#### Sales Exec & Project Manager.

- Acquired high-value clients, expanding the company portfolio in fencing, steel and industrial sectors.
- Managed large-scale fencing and steel structure projects at major sites like Hamad International Airport, Ras Laffan, and Port Area.
- Achieved 99% approval on mockups and technical documents submitted to clients.
- Coordinated on-site execution with cross-functional teams, ensuring safety and timeline adherence.
- Hold valid gate passes and extensive site access to major industrial zones, including Ras Laffan, Dukhan QE, and HIA, promoting efficient on-site supervision and coordination.
- Negotiated contracts and managed key client relationships to ensure customer satisfaction and repeat business.
- Led tender submissions, contract negotiations, and CRM updates via ZOHO.
- Monitored MONAQASAT and VENTURES on-site for leads and project tracking.

#### Bedoon ESSM - KSA Co. (REMOTE)

#### 2021 - 2022

#### Sales Administrator

- Managed full recruitment cycles like sourcing, screening, trade testing, and onboarding.
- Advised leadership on HR policies and hiring strategies.
- Ensured compliance through documentation and client communication.
- Organizing project documentation with detailed knowledge of administrative procedures and compliance standards
  2018 - 2019

# Al Maraya Rentals—Dubai, UAE Sales & Marketing Executive

- Handled indoor/outdoor vehicle rental sales and customer service.
- Prepared quotations, negotiated deals, and ensured documentation compliance with RTA.
- Responsible for preparing and submitting documents in the Government of Dubai (RTA)
- Collaborated with technical teams to estimate costs and deliverd good service.
- Managed after-sales service, invoicing, and CRM updates to drive repeat business.

## CONTACT

- +974 3127 0354
- ▼ zubairmohammad0896@gmail.com
- O Doha, Qatar
- LinkedIn Profile:

# Qatar Driving License

#### **SKILLS**

#### Sales & Soft Skills:

- B2B & B2C Sales
- Business Development
- Project Management
- Sales Pipeline Management
- Client Relations
- Negotiation & Closing Deals
- Tendering & Bidding
- Team Collaboration

#### **Technical & System Tools:**

- ZOHO CRM
- SAP MM
- Azure ERP
- Microsoft Office Suite
- Technical Drawings & Specs
- Time Management
- Margin Analysis

#### LANGUAGES

- English (Fluent)
- Hindi (Fluent)
- Urdu (Fluent)
- Telugu (Fluent)

#### REFERENCE

Available upon request.

# ACHIEVEMENTS

- Employee of the Year 2023, Chainlink Industries Qatar
- Awarded for outstanding performance in business development and project execution.

# **EDUCATION**

**Master of Commerce (General Business)** 

2019 - 2021

2015 - 2018

Kakatiya University - India

**Bachelor of Commerce (Computer Applications)** 

Kakatiya University - India

## **ECERTIFICATIONS**

#### PG Diploma in Computer Applications - Globosoft BDPS, India

Certified by QMS and AIAO-BAR (USA)

Oct - 2018

#### Diploma in Accounting Package - BDPS, India

Certified by JAS-ANZ

Feb - 2018

# **DECLARATION**

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Doha, Qatar

Zubair Ahmed Mohammad