



# ARUN GANGADHARAN

## Sales Assistant

### PROFILE

Enthusiastic professional talent for building customer relationships and creating positive shopping experiences. Utilizes strong communication skills and a friendly demeanor to engage customers effectively. Demonstrates reliability, good work ethic, and adaptability in meeting team goals and customer needs. Eager to contribute to a dynamic retail environment.

## WORK EXPERIENCE

### Senior Store-keeper

#### ZARA AZADEAGROUP DOHA QATAR 2018-Present

##### Responsibilities

- Receive, inspect, and verify incoming goods against purchase orders and delivery notes.
- Unpack, label, and store incoming goods in designated locations.
- Monitor stock levels and reorder supplies to maintain optimal inventory levels.
- Pick, pack, and prepare orders for delivery.
- Coordinate with suppliers, freight forwarders, and logistics providers to ensure timely delivery of goods.

### Sales Assistant

#### ZARA AZADEAGROUP DOHA QATAR

- Assisted customers in locating products and providing detailed information to enhance shopping experience.
- Collaborate with team members to achieve sales targets and improve store performance.
- Employed successful sales and upselling techniques to increase average sale amount.

## CONTACT

Email:

[arunkoduvely123.ag@gmail.com](mailto:arunkoduvely123.ag@gmail.com)

Mobile: +974 30314759

Address: Doha, Qatar, Zone 39, Street 251, Building 206

## PERSONAL DETAILS

Date of Birth: 13/07/1988

Nationality: Indian

Passport Number:

P4128125

## SKILLS

- Inventory Management
- Team Leadership
- MS-Office Proficiency
- Project Management
- Supplier Coordination
- Quality Control
- Customer Service
- Contract Compliance
- Reporting & Analysis
- MS Office

## LANGUAGES

- English
- Hindi
- Malayalam
- Tamil