ABDUL AZEEZ MOHAMED SIDDEEQUE

Personal Information

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Profile

Multidisciplinary Architectural Draftsman and CMMS Encoder with over 6 years of experience in 2D/3D design, BIM modeling, and digital documentation. Expert in AutoCAD, Revit, Lumion, and AssetPlus CMMS with a strong record of supporting healthcare, infrastructure, and construction sectors. Adept at producing as-built drawings, automating Excel reports using AI tools like ChatGPT, and creating high-quality visual content for both technical and marketing needs. Known for high accuracy, timely delivery, and collaborative team support.

Technical Skills

AutoCAD (2D/3D) | Revit Architecture | Lumion | AssetPlus CMMS | Adobe Photoshop | Illustrator | After Effects | Power Director | MS Office Suite | Excel Automation & Dashboards | CCTV Configuration | AI Tools (ChatGPT) | Graphic & Web Design | Video/Photo Editing

Core Competencies

Preventive Maintenance Scheduling | CMMS Data Entry & Analysis | As-Built Drawing Preparation | BIM Modeling & Revit Drafting | 3D Visualization & Walkthroughs | Document Control & QA Compliance | Report Generation (KPI, Backlog, Asset History) | Team Collaboration & Training | Graphic Design for Presentations | Digital Marketing Support

Work Experience

Jul 2023 – Present

CMMS Encoder
Hamad Medical Corporation (HBKMC - Project), Qatar
- Entered and validated 2,000+ maintenance records in AssetPlus CMMS with 99% accuracy.
- Designed dynamic Excel dashboards using ChatGPT for automated KPI reporting.
- Generated backlog reports, asset history logs, and monthly performance summaries.
- Developed visual preventive maintenance (PPM) charts for effective scheduling.
- Maintained data confidentiality and ensured digital backup integrity.
- Conducted onboarding and system training for new CMMS staff.
- Liaised with maintenance teams to ensure accurate job closure and updates in CMMS.

May 2025 – Present

3D Architectural Draftsman (Part-Time)
Emerging Construction Consultancy, Sri Lanka
- Prepared as-built drawings and updated architectural plans based on site conditions.
- Created realistic 3D models and walkthrough animations using Lumion.
- Edited videos and promotional graphics for digital marketing campaigns.
- Collaborated with design and marketing teams to enhance brand visuals and client presentation quality.

Jul 2024 (Part Time)

3D Draftsman
TMC Trading and Contracting Company, Qatar
- Converted 2D CAD drawings into high-quality 3D models and rendered walkthroughs.
- Revised designs based on engineer feedback and design coordination meetings.
- Ensured scale accuracy and photorealism in client visualizations.

Oct 2022 – Mar 2023

Document Controller
EXTRACO (Earthworks and Transportation), Qatar
- Managed incoming/outgoing documentation, invoices, and approvals.
- Created GPS-based tracking and violation reports using MOI and AFAQY systems.
- Ensured document version control and compliance with company standards.
- Assisted engineers with document filing and logistics reporting.

Aug 2018 – Jul 2022

Draftsman
ARAMJEE GROUP, Sri Lanka
- Drafted architectural plans and BIM models using AutoCAD and Revit
- Created realistic renderings and presentation boards using Lumion.
- Prepared as-built drawings for submission and project handover.
- Coordinated with site engineers to resolve discrepancies and update plans.
- Supported design documentation and drawing control workflows.

Jan 2018 – Jul 2018

Draftsman
Divisional Secretariat, Koralai Pattu West, Sri Lanka
- Created infrastructure layouts and survey-based construction drawings.
- Assisted surveyors in field data collection and CAD updates.
- Modified drawings according to on-site changes and project needs.
- Supported community-level government engineering initiatives.

Education

- **National Certificate in Engineering Draftsman -** Sri Lanka
- **General Certificate of Education Advanced Level (Engineering Technology) -** Sri Lanka

Certifications

- **Revit Architecture -** Sri Lanka
- **CCTV Configuration -** Sri Lanka

Additional Qualifications

- Diploma in Information Technology
- Diploma in English
- Freelancer: Graphic & Web Design
- Expert Typist: Tamil & English
- Leadership & Career Guidance Program Participant

Language

- **English** – Fluent
- **Tamil** – Native
- **Malayalam** – Conversational