

Name: Mansoor M. Halfis Ali

Contact:

Phone: +974 7135 1131

Location: Doha, Qatar



Personal Profile:

Dedicated and trustworthy professional with over a decade of experience in both private and institutional transport sectors. Proven ability to manage vehicle maintenance, adhere to safety protocols, and provide excellent service to clients, staff, and students. Recent experience in sales and inventory has added a valuable skill set in customer interaction and business software usage. Highly adaptable, bilingual, and committed to continuous improvement and professionalism.

Work Experience:

Sales Executive

Welcome Trading – Qatar

Duration: 2023 – 2025

- Handled daily customer inquiries and managed point-of-sale operations
- Maintained and updated records using **Tally Accounting Software**
- Assisted in inventory tracking, ordering, and stock management
- Worked closely with suppliers and logistics to ensure timely deliveries

Driver – Medical Transport

KIMS Medical Centre – Qatar

Duration: 2021 – 2023

- Ensured safe and punctual transportation of patients and medical staff
- Assisted elderly and disabled passengers with care and patience
- Performed daily vehicle inspections and kept maintenance logs

School Transport Driver

Birla Public School – Qatar

Duration: 2015 – 2021

- Transported school children safely and on schedule across designated routes
- Followed all traffic rules and safety guidelines
- Built strong trust with parents, staff, and school administration

House Driver

Private Employment

Duration: 2013 – 2015

- Provided reliable personal transportation to household members
- Managed errands, airport drop-offs, and long-distance travel
- Maintained vehicle condition, cleanliness, and insurance records

Education:

- **General Certificate of Education (G.C.C)** – O/L & A/L

Languages Known:

- English (Fluent)
- Arabic (Conversational)
- Hindi (Fluent)
- Malayalam (Native)

Skills:

- Qatar Driving License (Valid until 2029, covers Car, Bus, Med. Truck, Trailer, etc.)
- Familiar with GPS navigation, Doha roads, and traffic regulations
- Tally ERP and POS billing systems
- Strong interpersonal and communication skills
- Reliable, disciplined, and safety-oriented

References:

Available upon request

