

ABDULRAZAK ASHA

MESSANGER AND DRIVER

+974-3157 2748 ruznahasha@gmail.com Doha, Qatar



Professional Driver offering over 25 years of experience completing daily delivery tasks on time and safely. Knowledgeable in efficient routes within assigned territory. Skilled at following traffic laws and maintaining top quality client services

WORK EXPERIENCE

LIMOUSINE DRIVER. June 2021 – Present
Ahyan limousine | Doha – Qatar

MESSANGER AND DRIVER. June 2007 – June 2021
Worley | Al Wosail Tower. West Bay, Qatar

- Inspected vehicle before and after every trip to assess performance and
- Maintenance requirements.
- Planned optimal routes to minimize delays and maximize time efficiency.
- Document submissions (Proposals, Invoices, others)
- Drop off and pick-up (hotel and airport)
- Site visit drop off & pick-up (Qchem, QG, QP, NOC & QSGTL)

LIMOUSINE DRIVER. Mar 2003 – May 2007
Qatar limousine | Doha – Qatar.

- Responded to specific locations at designated times to handle customer reservations.
- Applied knowledge of GPS mapping and local traffic conditions to plan efficient, disruption-free routes.

DRIVER. Feb 1995 – Feb 2003
AL Baraka furniture | Doha-qatar.

- Utilized GPS to optimize routes and continuously meet estimated delivery times.
- Delivered goods and services to customers on time and in excellent condition

SALES REPRESENTATIVE. May 1990 – Aug 1995
The Release Noodles Company | Kekirawa , Srilanka

- Identified customer needs to deliver relevant product solutions and promotions and meet target budgets.
- Placed orders and answered customer questions in-person, through email and over phone to maximize customer service.

DRIVING LICENSE INFORMATION

Name: Asha Abdulrazak

Nationality: Srilanka

Validity: 2028-09-25

License no: 26914400387

SKILL HIGHLIGHTS

- Safe driving techniques
- Confidentiality understanding
- Driving and transportation
- Route management
- Safety protocols
- Organization
- Active listening
- Exceptional Driving Skills
- Knowledge of Local Routes
- Safety and Compliance
- Punctuality and Reliability
- Customer Service

EDUCATION

Defensive Driving Training –light Vehicle QISC Certificate of Achievement. Doha QISC. (July 2018)

Fire Warden QISC Certificate of Achievement. Doha QISC. (Dec 2017)

One-way Excellence Reward Certificate. Worley, Worley Qatar (June 2011)

Diplma in Computer Hardware. XP Digital, Negombo (Aug 2004)

Diplma in Computer Studies XP Digital, Negombo (June 1991)

G.C.E (o/l) Exam. Kekirawa Muslim Maha Vidiyala, Kekirawa Sekupitiya (December 1986)

LANGUAGE

- ENGLISH
- HINDI
- ARABIC
- MALAYALAM
- SINHALA
- TAMIL