

Eltayb Ahmed Adam Mohamed

Doha, Qatar | Mobile: +974 70224836 | Email: altaybahmed2659346@gmail.com

LinkedIn: [linkedin.com/in/eltayb-mohammed-14a79b29b](https://www.linkedin.com/in/eltayb-mohammed-14a79b29b)

Professional Objective

Seeking a challenging and growth-oriented position in a reputable organization where I can utilize my skills in customer service, security, and hospitality, while continuing to learn and contribute to team success

Professional Summary

Motivated and adaptable professional with a bachelor's degree in Tourism Management and diverse experience in security, hospitality, and sales. Skilled in customer service, teamwork, and handling challenging situations. Highly organized, with strong communication and problem-solving abilities.

Education

Bachelor's Degree in Tourism Management

Faculty of Tourism & Hotels, Al-Zaim Al-Azhari University, Sudan

Graduated: March 27, 2019, | Classification: Second Class - Division Two

Key Modules: Tourism Marketing, Hospitality Management, Cultural Tourism, Tourism Economics, Sustainable Tourism

Personal and Professional Skills

- Strong communication skills in Arabic (native) and English (intermediate)
- Teamwork and collaboration
- Analytical problem-solving and decision-making
- Adaptability in fast-paced environments
- Customer service excellence
- Microsoft Office proficiency (Word, Excel, PowerPoint)
- Time management and task prioritization

Technical Skills

- Microsoft Office proficiency (Word, Excel, PowerPoint)

Professional Experience

- **Security Guard | AL MIRQAB SECURITY SERVICES, Doha, Qatar**
Dec 2024 – Present
 - Monitor and patrol assigned areas to ensure safety and security
 - Respond to incidents and handle emergencies calmly
 - Enforce rules and maintain secure environments
- **Hospitality Assistant (Cook & Waiter) | Mareb Kitchen, Doha, Qatar**
Aug 2023 – Aug 2024
 - Assisted in food preparation and maintained hygiene standards
 - Served customers and ensured satisfaction during peak hours
 - Balanced kitchen and front-house duties effectively
- **Sales Executive | General Work, Sudan**
Jan 2020 – Jan 2023
 - Conducted market research and developed sales strategies
 - Built strong customer relationships and met sales targets
 - Resolved complaints and contributed to team promotions

Certifications & Training

- **Completed a computer training course in Microsoft Office programs – B.M.T.C**
Center, Duration: 2 months / 30 training hours

Languages

- Arabic: Native
- English: Intermediate (Speaking, Reading, Writing)

References

Available upon request.