

### **CONTACT**

Address
Zone 46, Al Thumama,
Doha, Qatar

**Phone number** +974 7400 5084

Email jbmanzanido13@gmail.com

### **EDUCATION**

Bachelor of Science in Business Administration, Major in Management San Jose Community College June 2005 to March 2009

# LICENSES & CERTIFICATIONS

- Valid Qatar Driving License (Light Vehicle A/T)
- Defensive Driving & Road Safety Training

### **SKILLS & COMPETENCIES**

- Safe driving of light vehicle
- Route planning and punctual passenger transport
- Coordination with staff and passengers
- Vehicle inspection and preventive maintenance
- English and Filipino language proficiency

## **Jovit Manzanido**

### **Driver (Light Vehicle)**

### **Professional Objective**

Safety-focused and disciplined driver with over 11 years of experience in official vehicle operations, law enforcement support, and logistics. Skilled in light vehicle handling, defensive driving, and route planning. Holds a valid Qatar Light Vehicle License and trained in emergency response and road safety. Seeking a Driver position to contribute to reliable transport service through professionalism, punctuality, and client care.

### **Professional Experience**

### PRIVATE DRIVER (RENTED VEHICLE – PERSONAL USE) Doha, Qatar

- Operates a rented light vehicle daily for personal and family use.
- Responsible for transporting spouse to and from work on a fixed schedule.
- Frequently drives to various destinations across Doha, maintaining strong knowledge of local routes, traffic conditions, and road safety regulations.
- Ensures vehicle cleanliness, proper fuel management, and safe driving practices at all times.

# ASST. AUDIO-VISUAL TECHNICIAN (PART-TIME) JC Events, Doha, Qatar October 2024 - Present

- Assisted in the safe transport, loading, and unloading of AV equipment for events.
- Coordinated with team members to ensure timely setup and smooth operations.
- Maintained safety standards while transporting and handling sensitive equipment.

## OFFICIAL MOBILE DRIVER/POLICE OFFICER Philippine National Police

Feb. 1, 2017 - Nov. 16, 2023

### Pandan Municipal Police Station Catanduanes Police Provincial Office, PRO5

- Operated patrol and transport vehicles, ensuring safe and timely movement of personnel and assets.
- Conducted daily inspections of vehicle condition, reporting issues to maintain operational readiness.
- Ensured compliance with traffic regulations and safety protocols during emergency deployments.

Strong communication and discipline under pressure

### **LANGUAGES**

English Filipino

# PERSONAL INFORMATION

- Date of Birth: 12 Oct. 1987
- Gender: Male
- Marital Status: Married
- Nationality: Filipino

- Coordinated closely with officers to support tactical, rapid response, and public safety operations.
- Maintained accurate driving logs and incident reports.

### SECURITY GUARD / ACCESS CONTROL DRIVER SUPPORT Blue Squad Security Specialist INC. Bureau of Internal Revenue (BIR)

NCR-Manila, Philippines Oct. 16, 2012 – May 30, 2016

- Controlled access to secured premises and ensured proper documentation of vehicle entry/exit.
- Supported official transport of sensitive documents between departments.
- Performed routine vehicle inspections and adhered to strict security protocols.

### **DRIVER COLLECTOR**

### **Fund line Finance Corporation**

Tabaco City, Philippines Feb. 1, 2012 – Sep. 15, 2012

- Managed collection routes, ensuring timely transport of cash and documents.
- Conducted vehicle checks and followed assigned schedules with precision.
- Delivered courteous and professional service to clients.