

### **Contact**

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**Address** Al Aziziya, Doha

## **Expertise**

Management Skills

Creativity

Communication Skills

Negotiation

Critical Thinking

Leadership

### Language

Arabic

English

Valid Qatari Driving License

# Mosab Fadul

## **Experience**

2025 - Present

Al Sarayia Security Services Co.

2023 - 2025

Pada Cleaning and Hospitality W.L.L

2021 - 2023

Tourmaline Engineering and Services Co.

2018 - 2021

Al Hadaf Services Co.

2022 - 2022

MTN Sudan

#### **Patrol Driver**

Responsible for patrolling and monitoring the Ministry of Commerce and Industry premises to ensure safety and security. Responded promptly to incidents, enforced site rules, and provided assistance to staff and visitors while maintaining accurate security reports.

#### Supervisor

Supervised daily operations of hospitality and cleaning teams, ensuring high standards of service and cleanliness. Managed staff schedules, provided training, and coordinated with clients to meet service requirements and resolve issues efficiently.

#### **Costumer Service**

Handled client inquiries and service requests, providing accurate information and solutions in a timely manner. Maintained positive customer relations, processed documentation, and supported operational teams to ensure smooth service delivery.

#### **Security Guard**

Monitored premises and access points to prevent unauthorized entry. Conducted routine checks, reported incidents, and supported overall site safety and security.

#### Accountant (Trainee)

Assisted the accounting department in preparing financial reports, processing invoices, and maintaining accurate records. Gained hands-on experience in accounting software and financial documentation under the supervision of senior accountants.

### **Education**

2016 - 2021 Emirates College for Science and Technology

# Bachelor of Administrative Sciences (Accounting)

### **About Me**

Motivated and adaptable professional with a Bachelor's degree in Accounting and a diverse background spanning customer service, hospitality supervision, security operations, and accounting. Experienced in working across different industries, including telecommunications, engineering services, and hospitality, with a proven ability to quickly learn new roles and responsibilities. Strong communication, organizational, and problem-solving skills, with a commitment to delivering high-quality results and maintaining professionalism in all tasks.