

AJAR NAWAJ KHAN

AUTOMOBILE WORKSHOP FOREMAN

G.M. ROAD, HUTTON ROAD, P.O.- ASANSOL, DIST. BURDWAN, INDIA, PIN - 713301

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SUMMARY

Experienced Automobile Workshop Foreman with over 15 years of experience overseeing daily workshop operations, coordinating repair and maintenance tasks, and leading teams of technicians to ensure high-quality service delivery. Strong leadership, problem-solving, and communication skills with a proven ability to improve workflow and enhance customer satisfaction.

TECHNICAL SKILLS

Vehicle Maintenance	Job card Allocation	Health & Safety compliance
Workshop Operations	Inventory Management	Quality control
Work Scheduling	Technical Supervision	Customer Interaction

PROFESSIONAL EXPERIENCE

BEEKAY Auto. Pvt. Ltd, Asansol , INDIA Working as Workshop Foreman	June 2022 - Present
Qatar Gas (KAEFER QATAR) Worked as Light Driver	June 2021 - December 2021
Abdullah Abdul Ghani (Doha, Qatar) Worked as Light Driver	January 2019 - April 2019
Qatalum, (Qatar Aluminium) Worked as Vehicle Maintenance Technician	December 2014 - March 2015 July 2010 - June 2011
Chevrolet Authorised Dealer (Asansol , INDIA) Worked as Service Advisor	August 2011 - November 2014
BEEKAY Auto. Pvt. Ltd, Asansol , INDIA Worked as Technician Supervisor	December 2006 - June 2010

EDUCATION

Diploma in Industrial Safety RTI, Jamshedpur, India.	June 2004 - July 2005
Diploma in Automobile Engineering George Telegraph Training Institute Asansol, India.	October 2000 - October 2003
Senior Secondary Education M.S.Y College Gaya, India.	March 2002

HOBBIES

Cricket
Cooking
Reading

DRIVING LICENCE

- Indian Licence Govt. of West Bengal.
- Light Motor Vehicle. State of Qatar. valid till 2nd March 2024.
- Forklift License.State of Qatar.valid till 2nd March 2024.

PERSONAL INFORMATION

- **Date of Birth:** 26th, January, 1981.
- **Nationality:** Indian.
- **Religion:** Islam.
- **Marital Status:** Married.
- **Languages:** English, Hindi, Urdu.
- **Passport No:** Z4621597
- **Certifications:** Defence Driving Training in QATAR GAS , Ras laffan, QATAR.
Advance Training from Regional Training Centre at Maruti Udyog Ltd.

DECLARATION

I hereby declare that all the particulars furnished above are true and correct to the best of my knowledge and belief.