

MOHAMMED RIFKHAN

📍 Doha, Qatar

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**TRANSPORT SPECIALIST ( DRIVER )**

### PROFESSIONAL SUMMARY

Experienced and safety-conscious professional driver with over 5 years of proven expertise in delivering high-standard transportation services. Skilled in route planning, customer service, and vehicle maintenance. Demonstrates punctuality, discretion, and a client-focused approach. Adept at handling both delivery and VIP passenger transport, ensuring comfort, safety, and satisfaction throughout each journey.

### CORE SKILLS

* Route Navigation (GPS & Manual Maps)
* Client and VIP Service
* Basic Vehicle Maintenance
* Time and Schedule Management
* Defensive Driving
* Clean Driving Record
* Cash Handling & POS
* Road Safety & Traffic Compliance
* Strong Communication Skills
* Reliability and Professionalism

### PROFESSIONAL EXPERIENCED

**Last-Mile Delivery Specialist**

 **Doha, Qatar**

**2017 – 2019**

* Delivered packages to multiple locations following set routes.
* Loaded and unloaded goods carefully, ensuring safe handling.
* Operated and maintained vehicles in clean, roadworthy condition.
* Collected payments and issued delivery confirmations.
* Complied with all road regulations and company policies.

**Corporate Driver**

**Alfardan Automobiles – Doha, Qatar**

**2019 – 2021**

* Transported executive clients and staff according to scheduled plans.
* Maintained vehicle hygiene and ensured fuel readiness daily.
* Monitored traffic and weather updates to avoid delays.
* Conducted regular vehicle inspections and arranged timely repairs.
* Maintained accurate mileage, fuel, and service records.
* Provided timely pickup and drop-off with a strong focus on punctuality and service quality.

**Professional Driver**

**Private Clients – Doha, Qatar**

**2021 –2024 Present**

* Greet and assist clients at the beginning of their journey with professionalism.
* Load and unload luggage, ensuring proper handling of personal belongings.
* Provide clients with relevant information on services and local attractions.
* Adhere strictly to road safety rules and internal driving protocols.
* Maintain vehicle cleanliness, comfort, and functionality at all times.
* Handle cash transactions and maintain accountability for change.
* Ensure complete safety and satisfaction of clients throughout the journey.
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**Ground Support vehicle operator– Line Maintenance Support**

**Hamad International Airport, Doha, Qatar**

**2024 Sep – Present**

* Transported engineering staff, tools, and equipment to and from aircraft for line maintenance operations.
* Supported airline maintenance teams by delivering spare parts and materials promptly to minimize aircraft downtime.
* Coordinated with operations control and maintenance supervisors to meet tight flight schedules.
* Ensured all vehicle movements followed airside safety regulations and security protocols.
* Maintained vehicles in excellent condition through regular inspections and reporting of any mechanical issues.

### EDUCATION & QUALIFICATIONS

* GCE Ordinary Level and Advanced Level – High School Diploma
* Certificate in Information Technology – BCAS Campus

**PERSONAL INFORMATION**

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🪪 Visa: ID with NOC

🪪 License: Light Vehicle

🌍 Nationality: Sri Lankan

🧔 Gender: Male

🕌 Religion: Muslim

📅 Date of Birth: 07 March 1998