

# ROLAN TOBIE LAMATA

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**Draftsman**  
**(Applied Position)**

## CAREER PROFILE

**With 11+ years of experience in AutoCAD Draftsman, my objective is to contribute to the company's success by producing the most accurate and feasible illustrations for the projects assigned to me. I am confident that I can measure up to the expectations of the company.**

## KEY STRENGTHS

Highly experienced in preparing AutoCAD drafting for construction projects  
Operational knowledge of Adobe Photoshop and 3D Max  
Good knowledge of construction and design principles  
Ability to prepare architectural documents  
Completed 1,080 hours of drafting on paper and CAD series  
Able to work with mathematical and structural concepts and to solve practical problems  
Interpret a variety of instructions furnished in written, oral diagram, or schedule form  
Strong organizational skills and attention to detail, and very meticulous and patient  
Ability to create aesthetically pleasing and usable drawings  
Excellent communication and interpersonal skills  
Site supervision on external and interior construction

## EDUCATION & TRAINING

BSAR Bachelor Of Science in Architecture Rizal Technology University – April 11, 2010  
Certification-in-AutoCAD Meralco Foundation institute  
Certification in Basic CAD/CAM  
Certification in AutoCAD 'D/3D

## PROFESSIONAL EXPERIENCE

SINGAPORE CONSTRUCTION COMPANY (SECC) FEB 25 2023 – PRESENT  
Designation: Architectural Draftsman

### JOB SUMMARY

- Preparing and developing CAD draft base and preliminary project designs
- Prepare engineering designs drawing
- Reviewed and recommended improvements to blueprints
- Analyzed rough sketches and interpreted specifications to develop 2D and 3D draft
- Coordinated with Engineers to develop engineering change notices
- Make site visits to check on progress and prepare reports
- Produce accurate and timely reproductions
- Prepare and check the bill on quantity (BOQ) during site hand over
- Verifying of BOQ for the contractors to match them with the implemented quantities
- Preparation of submission drawing and detail drawing
- Coordinating the work of sub-contractors
- Making site visits to check on progress

Organization: Sofaire System Enterprise November 2019 – January 2022  
Designation: MEP Draftsman

### JOB SUMMARY

- Preparing and developing CAD draft base and preliminary project designs
- Prepare engineering designs drawing
- Reviewed and recommended improvements to blueprints
- Analyzed rough sketches and interpreted specifications to develop 2D and 3D draft
- Coordinated with Engineers to develop engineering change notices
- Make site visits to check on progress and prepare reports
- Produce accurate and timely reproductions
- Monitor materials needed in construction
- Participated in the preparation of proposal
- Attending regular meetings with clients, contractors, and other specialists
- Mentored and provided training to junior draftsmen
- Evaluated quality, reliability and HSE of engineering drawings

Organization: Custom Décor Fit-out April 2018 – February 2019 Designations:  
Designation: Draftsman/Quantity Surveyor

### JOB SUMMARY

- Prepare and check the bill on quantity (BOQ) during site hand over
- Verifying of BOQ for the contractors to match them with the implemented quantities
- Prepare bill of quantities advised on cost effective construction methods
- Develop a list of qualified and approve suppliers
- Participated in the preparation of proposal
- Estimate and analyzed work performed to request payment from clients
- Prepare weekly and monthly cost report for contractors

## **LICENSES & AFFILIATED**

□ Driving License in Philippines

## **PERSONAL DETAILS**

Filipino Citizen

Working Visa transferable

## **PROJECT ACCOMPLISH**

**Project Handled: REDLINE STATION,**

**PORTA ARABIA 14B, 5-STAR HOTEL,**

**KHALIFA-VILLA, Dr-HAMAD VILLA,**

**QATAR OLYPIC COMMITTEE, QATARI**

## **INVESTOR GROUP**

**Project Handled: REDLINE & GOLD LINE RAIL STATION, NOVO CINEMA**

**Project Handled: MASSIMO DUTTI,**

**UTERQUE, LACOSTE, BERSHKA,**

**CHEESECAKE FACTORY,**

**DUNE LONDON, ETAM PARIS,**

**LOCCITANE, LUSH, MAGRABI, OYSHO, PARFOIS**

**Project Handled: SIDRA HOSPITAL,**

**MOSQUE AIRPORT**

Organization: Alec Fit-out, Construction Company May 2017 – March 2018  
Designations: Architectural Draftsman

## **JOB SUMMARY**

- Supervision duties on site, to ensure general compliance of the work with shop drawing
- Review and action material shop drawing sample mockup
- Working with the senior project manager to develop construction
- Prepare and sit with managers for budget, schedules, plans and potential project risk □ Monitoring and reporting to management on the progress of the project activity

Organization: BLUEPRINT, Construction Company January 2016 – April 2017  
Designations: Site Architect/Draftsman

## **JOB SUMMARY**

- Preparation of submission drawing and detail drawing
- Coordinating the work of sub-contractors
- Making site visits to check on progress
- Making sure that the project is running within the agreed time frame
- Attending regular meetings with clients, contractors, and other specialists
- Survey and produce accurate as-built drawing
- Preparing bill of quantity based on the design concept drawing
- Producing detailed drawings from which the cost is made
- Dealing with problems that might come up during building

Organization: ALCE Engineering, State of Qatar, Doha August 2011 – November 2015  
Designation: Draftsman

## **JOB SUMMARY**

- Preparation of submission drawing and detail drawing
- Coordinate and assist the engineers in site
- Attend consultant and client meeting regarding drawings construction
- Follow-up and co-ordinate with sub-contractor for any modification on plan
- Structural architectural related job and making general inspection
- Perform and assist in the daily draft work such as drafting
- Prepared detail drawing architectural, structural components & landscaping
- Follow up and co-ordinate with sub-contractor on drawing, layout, and changes
- Responsible for the projects including commercial, residential, and industrial projects