



AFZAL REHMAN

PROFILE

Professional with 5 years of experience across various roles including Data Entry Operator, Coordinator, and Parking Attendant in reputable organizations in Qatar. I began my career with Qatar National Cement Company as a Data Entry Operator, where I developed strong skills in accurate data handling and office operations. In 2022, I joined the FIFA World Cup Qatar as a Coordinator, gaining valuable experience in managing tasks, supporting teams, and handling logistics during a major international event. Later, I worked at Hamad International Hospital as a Parking Attendant, ensuring smooth visitor services and operational support. Known for my reliability, attention to detail, and ability to adapt quickly in fast-paced environments.

WORK EXPERIENCE

Hamad Medical Corporation

2023- 2025

Parking Attendant / Valley Driver

- Managed parking operations, directing vehicles to available spaces and ensuring smooth traffic flow within the parking area.
- Assisted hospital visitors with parking inquiries, providing clear guidance and ensuring a positive experience.
- Collected parking fees from visitors, ensuring accurate transactions and maintaining proper records.
- Monitored parking areas for compliance with hospital policies, ensuring all vehicles were parked safely and efficiently.
- Light Vehicle License: Hold a valid light vehicle license in Qatar, capable of assisting with vehicle movement and traffic management.

Coordinator | FIFA World Cup Qatar 2022

2022 -2022

Coordinator

- Managed logistics and coordinated schedules for teams, staff, and volunteers to ensure smooth event operations.
- Facilitated communication between different departments, ensuring timely and efficient flow of information.
- Provided on-site support for VIPs and officials, addressing any logistical or operational needs promptly.

Qatar National Cement Company

2021 - 2022

Data Entry Operator

- Accurately entered and updated vehicle parts inventory data, ensuring up-to-date records for maintenance and operations.
- Managed and tracked vehicle parts orders, part numbers, descriptions, and quantities, ensuring inventory accuracy.
- Generated and maintained reports on vehicle parts usage and stock levels, identifying discrepancies and ensuring optimal stock management.
- Collaborated with the procurement team to verify and update inventory, ensuring timely restocking of vehicle parts.

CONTACT

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Doha , Qatar

EDUCATION

2019

SINDH BOARD KARACHI PAKISTAN

- Intermediate Higher Education

SKILLS

- MS Office
- Data Entry
- Teamwork
- Time Management
- Basic Computer Operation
- Basic Troubleshooting

LANGUAGES

- English (Intermediate)
- Arabic (Intermediate)
- Urdu (Fluent)

**LIGHT VEHIC LELICENSE
FROM DAY 1 TO TILL NOW
VALLEY DRIVER**

**WEIGHT : 58 KG
HEIGHT: 161 CM**