



SAMMI NABUVI

SITE ENGINEER - CIVIL

+974 6675 0987
sammi.jn@outlook.com
Doha, Qatar.

Resident Visa with QID - NOC Available
Qatar Driving License Available

ABOUT

- Highly motivated and professional Civil Site Engineer with over 4 years of experience in civil construction.
- Proven expertise in supervising residential and commercial projects, supporting senior engineers, managing subcontractors, and maintaining high-quality standards
- Proficient in project management, quantity surveying, documentation, and effective communication with labor teams and external stakeholders.
- Possess strong interpersonal skills with the ability to work independently or as part of a team in fast-paced environments.

EXPERTISE

- Civil Project Execution & Supervision
- BOQ Preparation
- Construction Documentation
- Site Planning & Reporting
- Labour Management
- Site Coordination
- Site Material Management
- AutoCAD | Microsoft Office | Basic Computer Applications

LANGUAGE

Tamil	_____	Native
English	_____	Fluent
Hindi	_____	Basic
Arabic	_____	Basic

WORK EXPERIENCE

CIVIL SITE ENGINEER June 2023 - March 2025

Hesn Al Shareqa Trading and Contracting, Doha, Qatar

- Successfully supervised civil works for both residential and commercial building projects, ensuring quality and safety compliance.
- Efficiently prepared and submitted Work Inspection Requests (WIR) and Material Inspection Requests (MIR), ensuring timely site approvals.
- Managed and tracked Material Requests (MR) based on site requirements, avoiding delays in procurement and work progress.
- Conducted takeoff measurements from project drawings for quantity estimation, procurement planning and construction schedules.
- Implemented cost control measures by monitoring daily expenditures, reducing material wastage, and optimizing manpower allocation.
- Maintained and handled petty cash for site-level expenses with accurate documentation and reporting to the finance team.
- Verified and approved labour timesheets on a weekly basis, ensuring accuracy in payroll and site productivity.
- Coordinated with clients, consultants, and subcontractors to resolve technical site issues promptly.
- Delivered technical input in design implementation and maintained daily progress logs.
- Prepared daily and weekly reports to senior engineers and management for review and project tracking.

SITE ENGINEER- CIVIL July 2019 - April 2023

S. Sumathi Engineering Contractor, Thanjavur, India

- Supervised site execution of civil works including foundations, masonry, RCC works, and finishing.
- Prepared material requests and coordinated with suppliers to ensure timely delivery and usage of site materials.
- Ensured strict adherence to drawing specifications and client quality standards during all phases of construction.
- Handled labour attendance and supported timely approval of timesheets for site workforce.
- Maintained control of site petty cash and documented expenditures for small-scale material and tool purchases.
- Supported project planning, forecasting, and managed progress reporting to senior management.
- Developed strong relationships with clients, resulting in repeat project assignments and positive references.

TECHNICAL SKILLS & ASSETS

- **BOQ Preparation:** Proficient in conducting precise quantity takeoffs from construction drawings for accurate material estimation, BOQ Preparation project costing, and procurement planning.
- **Timesheet Preparation:** Skilled in preparing and approving labour timesheets, ensuring accurate data for payroll, and efficient tracking of labour hours on-site.
- **Procurement:** Experienced in managing the procurement process, including Material Requests (MR), tracking deliveries, and coordinating with suppliers to ensure timely and cost-effective material supply.
- **Labour Management:** Expertise in managing and allocating labour resources, tracking work schedules, and ensuring optimal workforce deployment to maintain project timelines.
- **Site Management:** In-depth knowledge of site management, ensuring that site activities are carried out efficiently and safely, and adhering to project schedules, budgets, and quality standards.
- **Material Management:** Proficient in material management, including managing inventory, overseeing material storage, minimizing wastage, and ensuring material availability for smooth project progress.
- **Cost Control:** Implementing effective cost control measures by monitoring material and labour usage, reducing waste, and staying within budget limits.
- **Work Inspection Requests (WIR) & Material Inspection Requests (MIR):** Experienced in handling WIR and MIR processes, ensuring that all inspections and material approvals are completed on time to avoid project delays.
- **Software:** AutoCAD, Microsoft Office Suite (Excel, Word, PowerPoint).

EDUCATION

Bachelor of Engineering - Civil Engineering

Anna University (2015 - 2019)

PERSONAL DETAILS

Nationality	Indian
Date of Birth	October 16, 1998
Gender	Male
Marital Status	Married
Passport Number	R5777333
QID	29835626357
ID Expiry	June 02, 2026

REFERENCES

Mohamed vazeer - HR Manager

Hesn Al Shareqa Trading and Contracting,
Doha, Qatar

+974 30478910

m.vazeer@hstcqatar.com

KS.Rajkumar - General Manager

S.Sumathi Engineering Contractors, Thanjavur, India

+91 9500927477

ks.rajkumar1996@gmail.com

Date: 29/03/2025

TO WHOM SO EVER IT MAY CONCERN

This is to certify that Mr. Sammi Nabuvi Nazeerghan was worked in our company as a Civil Site Engineer from the duration of 15/06/2023 to 20/03/2025 and it is also certified that he had been involved in design and execution of construction projects.

The followings are the Contributions and Responsibilities during his employment,

- Determining construction methods, materials and quality standards.
- Estimate total costs, and preparing detailed cost plans and estimates as tools to assist in budgetary control.
- Perform complex construction engineering work on assigned projects, including contract administration, inspection, and coordination activities, ensuring that contractors meet proper standards, specifications, cost control, and time requirements and reviews and approves change orders and progress payments.
- Ensuring the projects are completed on scheduled time and within budget.
- Project forecasting and coordination of multi-disciplinary project teams, and progress reporting Maintaning and managing site materials.

He has performed his duties in a diligent and satisfactory manner and he was a valuable member of our organization. His dedicated efforts are worth commendable and have contributed towards success. This certificate is being issued in appreciation for his excellent performance and contribution for safe completion

Sincerely,

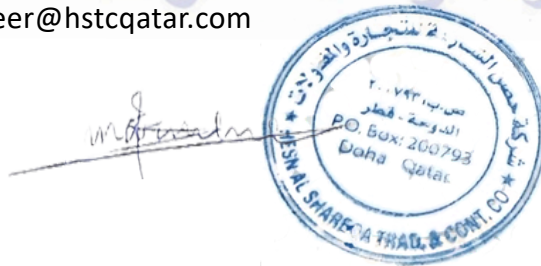
Mohamed Vazeer

HR Manager

Mobile No: +974 30478910

Email ID: m.vazeer@hstcqatar.com

Signature:



S. SUMATHI
Engineering Contractor

GST No. 33DIYPS0208D3Z6

Pan No. DIYPS0208D

Cell : 9500927477, 8667292671

Plot No. 98, 99,

Sri Kamatchi Amman Nagar,

Pattukottai Main Road,

Thanjavur - 614 904, Thanjavur District

Date: 17.04.2023

EXPERIENCE CERTIFICATE

To Whom It May Concern,

This is to certify that Mr. Sammi Nabuvi Nazeerghan was employed with S. Sumathi Engineering Contractor as a Site Supervisor from the duration of July 2019 to April 2023.

During his tenure, he was responsible for supervising construction activities, managing labor, coordinating with site engineers, and ensuring that project tasks were completed on time and in compliance with safety and quality standards.

He exhibited strong work ethics, dedication, and technical knowledge throughout his employment. His performance was consistently satisfactory, and he maintained a professional relationship with team members and clients.

This certificate is being issued in appreciation for his excellent performance and contribution for safe completion. We thank him for his contributions to the company and wish him all the best in his future career.

Sincerely,

Raj Kumar KS

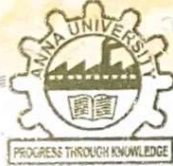
General Manager

Mobile No: +91 9500927477

Email ID: ks.rajkumar1990@gmail.com


S. SUMATHI
ENGINEERING CONTRACTOR
99, Sri Kamatchi Amman Nagar,
Pattukottai Main Road, THANJAVUR-614 904,
Cell: 95009 27477

Anna University



Reg.No. 821215103702/RG



The Syndicate of the Anna University hereby makes known that
SAMMI NABUVI N *has been admitted to the* **DEGREE OF**
BACHELOR OF ENGINEERING *in* **CIVIL ENGINEERING** *under*
the Faculty of Civil Engineering, having completed the prescribed programme of
study and having been certified by the duly appointed examiners to be qualified to
receive the same, and has been placed in **SECOND CLASS** *at the Examination*
held in **NOVEMBER 2020.**

Given under the Seal of the University



Chennai 600 025
India
July 2022

P. Senthilvel
Controller of Examinations

P. Radh
Registrar

R. V. Vijay
Vice-Chancellor

भारत का राजदूतवास, दोहा
Embassy of India, Doha

सं. दिनांक
No. 152611 Date 12/6/24
भारत का राजदूतवास, दोहा का
संयुक्त विभाग में देखा गया।
Seen in Consular Department,
Embassy of India, Doha



ATTESTED

NOTARY PUBLIC
DELHI (INDIA)

ENTRY No. 848

हस्ताक्षर



(KSHITISH KUMAR MISHRA)
SDM (Shahdara)
DC Office Complex, A-Block,
Nand Nagar, Delhi-110093



योगेश डंगी
Yogesh Dangi
सहायक वीसा/पैसा अधिकारी
ASSISTANT CONSULAR OFFICER
भारतीय राजदूतवास, दोहा (भारत)
Embassy of India Doha (India)

197899

170 JUN 2024

دولة قطر
Ministry of Foreign Affairs
State of Qatar
No.: 2024001117259/2
التاريخ: 13/06/2024
السعر: 100 QAR
الدوحة
SAMMI NABUVI NAZEERGHAN
تصادق على صحة الختم والتوقيع لـ
سفارة جمهورية الهند في الدوحة
دون أدنى مسؤولية عن المحتويات
03348992

सं. दिनांक
No. Date
जिला न्यायाधीश/सब डिविजनल मजिस्ट्रेट/
The Signature of District Judge/
Sub Divisional Magistrate/Registrar
of Marriage Attested.
विशेष न्यायालय इस दस्तावेज के किसी भी विषय दस्तु के
जिम्मेदारी नहीं देता।
Ministry of External Affairs accepts
no responsibility for the contents of this
document.



(राजकुमार सिंह)
(RAJ KUMAR SINGH)
अनुभाग अधिकारी (सत्यापन/ओ.आई.)
Section Officer (Attestation/O.I.)
सी.पी.वी. विभाग / C.P.V. Division
विदेश मंत्रालय, नई दिल्ली
Ministry of External Affairs, New Delhi

SI.No: MJ 1248184

Read by	
Verified by	



State of Qatar
Ministry of Interior
Traffic Department

دولة قطر
وزارة الداخلية
إدارة المرور



DRIVING LICENSE

رخصة سوق

29835626357

الرقم الشخصي

الاسم شاممي نابوفي ناجيرغان

NAME SAMMI NABUVI NAZEERGHAN

NAT. INDIA

الجنسية الهند

DATE OF BIRTH

1998-10-16

تاريخ الميلاد

BLOOD GR.

فصيلة الدم

FIRST ISSUE

2024-11-04

ت. اول إصدار

VALIDITY

2029-11-03

ت. الإنتهاء



This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملابس المدنية

Authorized Vehicles

المركبات المصرح بقيادتها

ملاحظات

EXCAVATOR حفار 	<input type="checkbox"/>	MOTOR CYCLE دراجة نارية 	<input type="checkbox"/>	نظارة طبية Glasses	<input type="checkbox"/>
CRANE كرين 	<input type="checkbox"/>	CAR سيارة خفيفة 	<input checked="" type="checkbox"/>	عدسات Lenses	<input type="checkbox"/>
LOADER شيل 	<input type="checkbox"/>	BUS حافلة 	<input type="checkbox"/>	أوتوماتيك Automatic	<input type="checkbox"/>
FORKLIFT رافعة شوكية 	<input type="checkbox"/>	MED. TRUCK شاحنة متوسطة 	<input type="checkbox"/>	احتياجات خاصة Handicaps	<input type="checkbox"/>
OTHER أخرى 	<input type="checkbox"/>	TRAILER قاطرة ومقطورة 	<input type="checkbox"/>	إعاقات سمعية Hearing Disability	<input type="checkbox"/>
				التبرع بالأعضاء Organ Donation	<input type="checkbox"/>

Licensing Authority

سلطة الترخيص



* 2 9 8 3 5 6 2 6 3 5 7 *

**State Of Qatar
Residency Permit**



**دولة قطر
رخصة إقامة**

ID.No: 29835626357 الرقم الشخصي:
D.O.B: 16/10/1998 تاريخ الميلاد:
Expiry: 02/06/2025 الصلاحية:
الجنسية:
Nationality: INDIA الهند
Occupation: (مدير) بأنواع المهنة:



الإسم: شاممي نابوفي ناجيرغان

Name: SAMMI NABUVI NAZEERGHAN

Passport Number: R5777333 رقم جواز السفر:
Passport Expiry: 05/11/2027 تاريخ انتهاء الجواز:
Serial No: 30129835626357 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: اكسبيرت كونسولترشن تريندينغ اند سيرفيسز المستقدم:

مدير عام الإدارة العامة للجوازات

General Director of the General
Directorate of Passports

توقيع حامل البطاقة

Holder's signature

س. شاممي



