

## **VALET DRIVER/ SUPERVISOR**

### **Dimetrios Ngigi Kamau**

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#### **CAREER OBJECTIVE**

Dedicated and experienced valet professional seeking a valet driver supervisor position/driver where I can leverage my leadership skills, customer service expertise, and operational knowledge to ensure efficient operation, enhance guest satisfaction and lead a team to consistently deliver high quality service in fast faced environment.

#### WORK EXPERIENCE

MR VALET PARKING SOLUTION 2024 TO DATE: Al Shoumoukh Towers

# Valet Driver Supervisor DUTIES AND RESPONSIBILITIES:

- Team supervision by ensuring all staffs and properly trained and equipped with the necessary skills.
- Coordinating with hotel management and security for guest satisfaction and smooth operation.
- Ensuring am all time aware of hotel events, vip check in and check outs as well as events.
- Ensuring safety and security procedure are followed while parking and retrieving guest vehicles.
- Preparing attendance, evaluating of performance and incident reports, monitoring parking tickets as well as overseeing the entire operation.
- Handling guest complains, ensuring their satisfaction, ensuring their check in and check outs as well as vehicle retrievals is timely and satisfactory

#### MR VALET PARKING SOLUTION

Ned Hotel/Millenium Hotel/La Cigale Hotel 2021 TO 2024:

# Valet Driver/Porter DUTIES AND RESPONSIBILITIES:

- Receiving guest, handling them to the hotel operation for check in.
- Parking and retrieving guest cars in an timely and efficient manner maintaining high level of professionalism.

- Going for guests from the airport when the hotel driver is not on duty with the authorization from the hotel manager.
- Ensuring the vehicle car keys are kept in order for easier retrieval of guest cars if needed.
- Checking and recording any pre damages incase of any prior to parking guest cars.

#### **JAFF ELECTRONICS LTD**

2014 TO 2019:

# Derivery driver DUTIES AND RESPONSIBILITIES:

- Cargo Handling
- Vehicle Maintenance
- Loading and Unloading
- Compliance and regulation
- Time management

#### PALM JUMEIRAH

2010 TO 2014:

# **Bell man /Porter DUTIES AND RESPONSIBILITIES:**

- Receiving Guest
- Carrying their luggage's to the rooms
- Loading and Unloading guest luggage's
- Assisting guest to retrieve their cars from valet
- Following safety guidelines set by the resort

#### LANGUAGES

English Swahili Basic Arabic(work related)

#### EDUCATION BACKGROUND

#### **Petans Driving School**

Trailer Driving licence (CE)
Truck mechanical knowledge
Completed 2025

#### Al khebra Driving School

Qatar Light Driving license *Completed 2021* 

#### **St Johns Ambulance**

Basic First Aid Skills *Completed 2009* 

#### **Aberdare High School**

High School Certificate *Completed 2001* 

#### REFERENCES

**Available Upon Request**