



Kapil Nishantha Hewage

Nationality: Sri Lankan **Date of birth:** 30/11/1985 **Gender:** Male

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LinkedIn: [Kapil Nishantha Hewage](#)

Work: Doha, Doha (Qatar)

ABOUT ME

'Safe, smooth and efficient chauffeur with extensive experience and knowledge of local roads, airports and Qatar destinations, passionate about providing clients with an exceptional service.'

Holding a clean driving licence for over 14 years. I am a confident personal driver with experience of driving a variety of model of luxury vehicles. Displaying a polite, diplomatic and professional manner. I have served many diplomates VVIP guests for Ministries and Embassies such as (MOI, MOC, MOFA, QIA, QMA) and reputed companies/ Five Star Hotels in Qatar such as (HSBC, Bein Sport, Arab Gulf, QFA, Standers Chartered Bank, Sheraton, Hilton, St Regis Doha, Kempinski, Manderling Oriental)

I am focussed on all safety regulations and ensuring each vehicle remains in immaculate condition, both mechanically and visually. I'm happy to work unsociable hours and dedicate my full effort to company growth.

WORK EXPERIENCE

Prestige Car – Doha, Qatar

City: Doha | Country: Qatar

Chauffeur

[14/08/2022 – Current]

- Welcome VVIP and VIP Guests (Paging at the Normal/VIP Lounge/Ministry Lounge airport) on arrival and assist with their luggages.
- Drive safely to the hotels with guest/delegations by following protocols.
- Keep the car clean and maintaining the vehicle service, tyres, breaks, engine fluid.
- Coordinate with the guest and keep on time with their itinerary.
- Maintain company Standers for all travels, ensuring 100% client satisfaction.
- Handling client's luggages with care.

Rakna Arakshaka Lanka Ltd Company – Colombo 05, Sri Lanka

City: Colombo 05 | Country: Sri Lanka

Accounts Clerk

[19/12/2021 – 31/07/2022]

C & D Ref. Engineers – Panadura, Sri Lanka

City: Panadura | Country: Sri Lanka

Operation Coordinator

[31/07/2019 – 18/12/2021]

Directorate of Internal Audit - Sri Lankan Army – Colombo, Sri Lanka

City: Colombo | Country: Sri Lanka

Audit Clerk

[25/11/2012 – 09/07/2019]

 **TBT Trading & Contracting W.L.L** – Ras Laffan Industrial City, Qatar

City: Ras Laffan Industrial City | Country: Qatar

Administrative Assistant / Office Driver

[30/04/2008 – 29/11/2011]

 **Lalith Athulathmudali Vocational Training Center** – Ratmalana, Sri Lanka

City: Ratmalana | Country: Sri Lanka

Office Clerk and Store Keeper

[31/07/2005 – 30/04/2008]

EDUCATION AND TRAINING

AAT(SL) Intermediate Examination Passed in December 2007 (Index No. 40407)

Association of Accounting Technician of Sri Lanka [31/12/2006 – 30/12/2007]

Address: 540 Ven. Muruththettuwa Ananda Nahimi Mw, Narahenpita (Sri Lanka) | Website: <https://aatsl.lk/index.php/en/> | Field(s) of study: Business, administration and law: • Accounting and taxation

General Certification of Education (Advance Level) Examination Passed in 2004 (Index No. 4560779)

Department of Examination [31/12/2001 – 30/12/2004]

Address: Pelawatta, Battaramulla (Sri Lanka) | Website: <https://www.doenets.lk/>

Diploma in Computer Application

Lalith Athulathmudali Vocational Training Center [30/06/2004 – 29/06/2005]

Address: Station Road, Rathmalana (Sri Lanka) | Website: <https://lavtc.lk/>

Basic Version 6.0 (Basic CPR and First aid for Adult)

Medic First Aid International - Qatar in 2009 [11/05/2009 – 11/05/2009]

City: Raslaffan | Country: Qatar

Incident and Injury free Orientation Sessions on the Qatar Gas 3&4 Project

IIF Orientation session Leaders Workshop - Qatar in 2008 [09/05/2008 – 09/05/2008]

Country: Qatar

LANGUAGE SKILLS

Mother tongue(s): Sinhala

Other language(s):

English

LISTENING B1 READING B1 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

Hindi

LISTENING B1 SPOKEN PRODUCTION B1

SPOKEN INTERACTION B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DRIVING LICENCE

Driving Licence: B

05/12/2011 – 01/09/2028