



JOEL MUNGAI KAMAU

Date of birth: 11/11/1993 | **Nationality:** Kenyan | **Gender:** Male | **Phone number:**

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NAIROBI,KENYA(HOME), 1100, Riyadh , Saudi Arabia (Work)

ABOUT ME

Dedicated and skilled bus driver with over 8 years of extensive experience in driving buses and trucks. Proven track record of ensuring the safe and efficient transportation of passengers and cargo. Adept at maintaining a stellar driving record while consistently delivering exceptional customer service. Possesses in-depth knowledge of traffic regulations, exceptional route planning skills, and the ability to adapt to varying road and weather conditions. With a strong commitment to safety and reliability, I bring a wealth of experience to contribute to the success of any transportation team. Ready to leverage my comprehensive skill set to provide top-notch service and uphold the highest standards of professionalism in any driving role.

WORK EXPERIENCE

15/08/2023 – CURRENT RIYADH, Saudi Arabia

PUBLIC BUS DRIVER SAPTCO (PUBLIC TRANSPORT COMPANY)

- Safely operate PSV buses, providing reliable and punctual transportation services to passengers on designated routes.
- Plan and follow optimal routes, considering traffic conditions, road closures, and other factors to ensure timely arrivals and departures at each stop.
- Enforce safety protocols on the bus, including proper seating and the use of safety belts, to ensure the well-being of passengers during transit.
- Provide excellent customer service by assisting passengers with boarding and alighting, addressing inquiries, and ensuring a positive and comfortable travel experience.
- Conduct routine pre-trip and post-trip inspections of the PSV bus, reporting any mechanical issues promptly and ensuring the vehicle is in optimal working condition.
- Collect fares, issue tickets, or assist passengers with electronic payment systems, maintaining accurate fare records and accounting for transactions.
- Maintain clear and effective communication with dispatch, providing updates on schedule adherence, route deviations, and any issues that may impact the smooth operation of PSV services.
- Assist passengers with special needs, including deploying ramps, securing mobility devices, and providing any necessary support to ensure inclusivity and accessibility for all riders.
- Remain vigilant to security concerns, reporting any suspicious activities or concerns to the appropriate authorities and ensuring a safe environment for all passengers.

08/06/2022 – 04/02/2023 DOHA, Qatar

BUS CAPTAIN HORIZON MOWASALAT TBS (TOURNAMENT BUS SERVICE) (FIFA WORLD CUP PROJECT 2022)

- Prioritized passenger needs and comfort by providing a welcoming and respectful environment, ensuring a positive and pleasant travel experience for all riders.
- Demonstrated effective communication and interpersonal skills when assisting passengers, addressing inquiries, and resolving concerns to maintain a harmonious atmosphere on the bus.
- Clearly and concisely communicated important information to passengers, such as upcoming stops, route changes, and safety procedures, fostering a sense of confidence and trust.
- Adapted to changing circumstances, traffic conditions, and unexpected events with ease, ensuring a smooth and seamless travel experience for passengers despite external challenges.
- Maintained an organized and tidy bus environment, managing fare collection, and ensuring that relevant documents and equipment are in order to streamline daily operations.
- Prioritized the safety and well-being of passengers by adhering strictly to traffic regulations, conducting pre-trip inspections, and responding promptly and appropriately to any safety-related issues.

08/09/2022 – 17/12/2022 DOHA, Qatar

BUS DRIVER LOC (LOCAL ORGANIZATION COMMITTEE)LUXURY BUS FOR (VVIP,VIP,MEDIA,FIFA REPRESENTATIVE)

- Supervise all local logistics organization and implementation.
- Identifying local experts that can present or participate in various discussion panels of the vip media and fifa events in coordination with fifa the program committee

19/05/2020 – 17/05/2022 NAIROBI, Kenya

BUS DRIVER 2NK PUBLIC SERVICE VEHICLES

- Driving clients daily to their desired destinations.
- Maintaining the vehicle safety and cleanness
- Using navigation apps to determine the best route.
- Adjust the route to avoid heavy traffic or road constructions, as needed.
- Schedule regular service appointments and report any issues.

02/05/2015 – 28/03/2020 NAIROBI, Kenya

BUS DRIVER FARMERS CHOICE

- **Vehicle Operation:** Drive buses safely and efficiently following established routes and schedules.
- **Passenger Safety:** Ensure the safety of passengers by strictly adhering to traffic rules and regulations.
- **Customer Service:** Provide excellent customer service, assisting passengers with boarding and alighting.
- **Route Knowledge:** Have a thorough understanding of designated routes to optimize travel times.
- **Vehicle Maintenance:** Conduct routine pre-trip and post-trip inspections to ensure the bus is in good working condition.
- **Emergency Response:** Be prepared to handle emergency situations and follow proper procedures for passenger safety.
- **Communication Skills:** Maintain clear communication with passengers, colleagues, and dispatch.
- **Punctuality:** Adhere to strict schedules to ensure timely arrival and departure.
- **Cash Handling:** Collect and handle fares accurately, providing correct change if necessary.
- **Cleanliness:** Keep the interior and exterior of the bus clean and well-maintained.
- **Record-Keeping:** Maintain accurate records of trips, fuel consumption, and maintenance activities.
- **Fueling:** Refuel the bus as needed, monitoring fuel levels to prevent disruptions.
- **Traffic Awareness:** Stay alert to traffic conditions and adapt to changes in real-time.
- **Specialized Training:** Attend and complete required training sessions, including safety and operational procedures.
- **Professional Conduct:** Display a professional and courteous attitude towards passengers and colleagues.

● **EDUCATION AND TRAINING**

18/09/2023 – 19/11/2023 RIYADH, Saudi Arabia

ROSPA(THE ROYAL SOCIETY FOR THE PREVENTION OF ACCIDENTS) SAPTCO DRIVING ACADEMY

06/08/2022 – 09/08/2022 Doha , Qatar

KARWA DRIVING SCHOOL PDT(PROFESSIONAL DRIVING TRAINING)

04/01/2013 – 04/02/2015

DIPLOMA IN MECHANICAL ENGINEERING/AUTOMOTIVE OPTION KENYA INSTITUTE OF HIGHWAYS AND BUILDING TECHNOLOGY

Level in EQF EQF level 1

25/05/2014 – 30/10/2014 NAIROBI, Kenya

COMPUTER STUDIES CERTIFICATE VLAN COLLEGE

Level in EQF EQF level 1

14/04/2014 – 16/09/2014 NAIROBI, Kenya

CERTIFICATE IN ROAD SAFETY SENIORS DRIVING SCHOOL

Level in EQF EQF level 2

DIGITAL SKILLS

Valid CDL License | CPC professional | Health and safety | Ethical Conduct | Stress Management | Attention to Detail | Effective Communication | Route Knowledge and Navigation | Patience and Adaptability | Customer Service | Defense Driving

LANGUAGE SKILLS

Mother tongue(s): **KIKUYU**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
SWAHILI	C2	C2	C2	C2	C2
ENGLISH	C2	C2	C2	C2	C2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

COMMUNICATION AND INTERPERSONAL SKILLS

professional skills

- Excellent in communication skills
- Problem solving skills
- Planning and organizing
- Service orientation
- Passenger management
- ICT competence
- Written expression
- Negotiating and influencing skills

DRIVING LICENCE

Driving Licence: D

DRIVING LICENSE DETAILS

06/11/2023 – 12/09/2028

Driving licence no :2553309093

29/09/2023 – 29/09/2026

Driving license no:ZDZ198

I hereby declare that all information furnished in this document is true to my knowledge and belief.

09/01/2025



JOEL MUNGAI KAMAU