

JAFAR ALIT K

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THEKKEKKARA (H) KAPPUR (PO)
PALAKKAD (DT)



PROFESSIONAL SUMMARY

With a proven track record in sales and extensive experience in driving. I offer a dynamic skill set tailored to excel in any professional setting. Mastering the art of persuasion and client relationship building in sales, coupled with my precision and reliability behind the wheel, I bring a potent combination of attributes to every task. Committed to achieving excellence, leverage my expertise to drive results and surpass expectations consistently.

WORK EXPERIENCE

BILLING CUM CASHIER

VENUS TRADERS

- Managed billing processes and accurately handled cash transactions.
- Processed customer payments, including cash, card, and digital payments, ensuring correct change and receipts.
- Maintaining and balancing the cash register at the beginning and end of shifts, ensuring the accuracy of cash flow.
- Assisted customers in selecting products and answering queries, providing exceptional customer service.
- Monitored inventory levels and assisted in stock replenishment and product organization.
- Handled daily sales reports and reconciled discrepancies to ensure accurate financial records.

HOUSE DRIVER

(MARCH 2022-MARCH2024)

QATAR

- Provided safe and reliable transportation for household members across Qatar.
- Maintained vehicle cleanliness and performed regular maintenance checks.
- Ensured discretion and professionalism while serving high-profile individuals.
- Prioritized passenger safety through defensive driving practices.
- Planned efficient routes to optimize travel time and minimize delays.
- Communicated effectively to accommodate passengers scheduling

CASHIER

(FEB 2021-OCT 2021)

NOORA RESTAURANT KERALA

- Resolving guest inquiries
- Collecting payments securely
- Assisting with luggage and personal items
- Accepting various forms of payment
- Providing information on additional services
- Price checks for hotel services

EDUCATION

Bachelor Of Commerce (2019)

University Of Calicut

Higher Secondary Commerce (2016)

Modern Hss Pottur

SSLC (2014)

GVHSS Vattenad

PERSONAL DETAILS

- Date of Birth : 25/02/1998
- Nationality : Indian

LANGUAGES

- Malayalam | Read write speak
- English | Read write
- Arabic | Read, write

SKILLS

- Persuasive Communication
- Customer Relationship Management.
- Product Knowledge.
- Defensive Driving
- Navigation
- Vehicle Maintenance