



About Me

Highly organized and detail oriented, I excel in managing tasks and information. My focus on exceptional customer service ensures a positive experience for everyone I interact with.

☎. +974 30227826

✉. isfak476@gmail.com

🏠. Al Haitham, Al Khor, Qatar.

Education

2022-2023

BERKELY Consulting WLL
Business Management Level 04

1991-2004

An-Noor National College
Secondary Education

Language

- ☑ Tamil
- ☑ English
- ☑ Sinhala
- ☑ Malayalam
- ☑ Hindi
- ☑ Arabic

Expertise

- ☑ Management Skills
- ☑ Creativity
- ☑ Critical Thinking
- ☑ Leadership

MOHAMMED ISFAK
MOHAMMED ABDUL CADER

About Me

Branches Supervisor

Al Dar for Exchange Works, Doha, Qatar **2021 – 2025**

As Branch Assistant Manager At Al Dar For Exchange Works, ID Handle Customer Transactions, Manage Cash Flow, And Oversee Branch Operations, Ensuring Smooth Service And Adherence To Regulations.

Teller

Al Dar for Exchange Works, Doha, Qatar **2016 – 2021**

- ☑ Process Customer Transactions Involving Currency Exchange and Remittance.
- ☑ Verify Authenticity Of Documents And Detect Counterfeit Money.
- ☑ Ensure Accurate Cash Handling Through Counting Machines And Balancing Tills.

Sales Executive

Satham Food City (PVT) Ltd., Sri Lanka **2010 – 2015**

- ☑ Sell And Promote Food Products: Approach Customers, Recommend Products, And Answer Questions To Encourage Them To Buy.
- ☑ Operate Cash Register: Process Customer Payments Accurately and Efficiently.

Administrative Officer

ACCIS Campus (PVT) Ltd., Sri Lanka **2005 - 2009**

- ☑ Assist with Student Enrollment, Records, and Communication.
- ☑ Provide Administrative Support For Staff And Faculty.

About Me

- ☑ Financial Services Knowledge
- ☑ Cash Handling & Security
- ☑ Software Skills
- ☑ Team Working
- ☑ Time Management
- ☑ Hard Working

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SASHIKARAN GIRITHARAN
AL DAR FOR EXCHANGE
☎ 33693378

NAZRUL RIYATH MAC
AL DAR FOR CXCHANGE
☎ 33386381