



MUHAMMAD ARHAM ZAHID

ABOUT ME

My name is Muhammad Arham Zahid, son of Zahid Hussain. I am a motivated and hardworking individual, passionate about achieving excellence in my chosen field. I am committed to continuous learning and professional development, aiming to contribute positively to any organization I become a part of. With a strong sense of responsibility and dedication, I strive to perform every task with integrity and efficiency.

EXPERIENCE

Shahzada Electronics, Pasrur, Sialkot Sep 2014 – May 2016

- . Performed data entry and system operations
- . Managed inventory and billing tasks

BAO G Garments, Sialkot

Accountant

- . Prepared manual delivery challans and sales invoices
- . Recorded daily transactions including purchases, sales, cash, and bank entries
- . Managed cash vouchers and issued/write company cheques
- . Managed stock

UNIT MAINTENANCE QATAR 2022- 2023

- . Ac Technician
- . Car Driver

Personal Qatar Citizen Driver 2023-202...

Home Driver

EDUCATION

2013 Govt High School Malipur Pasrur Road Sialkot Punjab Pakistan.

Metric



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Sray shah fatha tehsil
pasrur district Sialkot

EXPERTISE

- . Accounting & Billing
- . Data Entry & MS Office
- . Cash Handling & Cheque Writing
- . Office Administration

LANGUAGE

English



Arabic



Urdu



Punjabi



Handi

