Shoaib Ur Rehman

Mechanical Engineer (QHSE Certified)

Obha, Qatar (Transferable Visa With NOC)

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SKILLS

Communication Team Building Microsoft Office CAFM

EDUCATION

Bachelor of Science in Mechanical Engineering

PROFESSION

Mechanical Engineer

AREA OF INTEREST

Plant Maintenance Facility Management

EXTRA-CURRICULAR

Reading Travelling Sports

NATIONALITY

Pakistan

LANGUAGES

Basic Arabic

English Hindi Urdu



PROFESSIONAL OBJECTIVE

To leverage my diverse technical expertise, analytical thinking and strong communication skills in a dynamic organization that offers opportunities for continuous learning and professional growth. I aim to contribute effectively to a high performing team and drive the organization's success through innovative solutions and excellence in execution.

EXPERIENCE SUMMARY (3 Years' Experience)

Mechanical Engineer & Certified QHSE with 3 years of extensive experience in Facility Management. Managing and maintaining HVAC, Centralized cooling plan, commercial and Residential buildings. Demonstrated success in ensuring precise and effective maintenance activities, with a proven ability to lead teams and foster a collaborative environment. Skilled in implementing mechanical modification and improvements to enhance system performance.

A proactive and organized professional, capable of working independently or within a team to achieve organizational objectives. An effective communicator with a strong ability to align team actions with the company's goals and drive continuous improvement.

Key Skills

- Maintenance Management
- Task Management
- Operation Management
- Asst Management
- Facility Management
- · Vendor Management
- Client Management
- Contract Management

PROFESSIONAL EXPERIENCE

1. Aamal Services & MMS

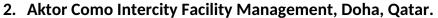
Designation - Maintenance Coordinator

Project - Aamal Real estate

Duration - May 2023 to till date.

Roles and Responsibilities

- Manage and Supervise the Daily Activities of the Technical Team.
- Check the daily operation and activities on site and keep updated to the Facilty Manager and operation Team.
- Ensure the preventive maintenance of Chillers, pump and AHU unites as per Stander and practice
- Generate detailed reports on defects, issues, breakdowns, and damages, providing actionable insights for continuous improvement.
- Prepare Work Approval Forms (WAF) and ensure they are reviewed and approved by the client before the commencement of any tasks.
- Draft detailed Job Completion Reports (JCR) upon the completion of work and obtain client approval to confirm successful task execution.
- Ensure the timely closure of Planned Preventive Maintenance (PPM) tasks in the computer-Aided Facility Management (CAFM) system, adhering to Key Performance Indicators (KPIs).
- Coordinate with sub-contractor, Facilty manager, site Engineer and team leaders.
- Prepare MRF, PRF and IS FOR Spare Parts
- Attend weekly meetings with the client to provide updates, discuss ongoing activities, and ensure alignment with project objectives.
- •Compile comprehensive monthly progress reports detailing completed tasks, challenges, and next steps, and secure client approval to maintain project transparency and accountability.



Designation - Mechanical Technician - PIC

Project - Doha Metro. Client - RKH Qitarat.

Duration - January 2022 to May 2023.



- Performing Schedule PPM and Break down Activities.
- Keep reporting line Supervisor & Engineer updated of work progress.
- Planning of engineering and revenue hours tasks.
- Planning and scheduling of look ahead plan.
- Handle Mechanical Related Activities in the major station of Doha Matro.
- knowledge Of Erecting and commissioning and Troubleshooting.
 Ensure closing of assigned PPM on Maximo on time without affecting KPI.
- Monitoring site store, assuring safe storage and handling of site material.
- Supervision and coordination with Team.
- Prepare needed documents and produce permits to work.
- Make reports on defects, issues, breakdowns, damages.
- Assist producing documents requested for internal and external audit.
- Comply with health procedures, quality and in general all the relatives of QHSE.

ACADEMIC CHRONICLE

- Bachelor of Science in Mechanical Engineering.
- Diploma Of Associate Mechanical Engineering



COMPUTER COURSES

- AutoCAD
- SolidWorks
- Solid Edge & HAP
- Parana and Maximo (Service Management Tool)

SAFETY INTERNATIONAL QUALIFICATION

- NEBOSH IGC
- IOSH MS
- OSHA
- OSHAS
- ISO 9001 -2015 QMS Foundation
- ISO 45001-2018 OHMS Awareness

SPECIAL TRANINGS

- PTW Coordinator
- LOTO
- Work At Height
- Certified Gas Taster
- Fire Warden
- Confined Space
- COSHH
- Accident Investigation

PERSONAL DETAILS

• Gender: Male

• Marital Status: married

Passport Number: AK2943442Driving License: Available