

## Resume

# Anoop Divakaran

## LIGHT DRIVER / BUS & MEDIUM TRUCK

### OBJECTIVE

To be part of a quality & professional work environment where my knowledge and expertise can be utilized, shared and enriched.

### KEY SKILLS

- ▶ Possess strong & good interpersonal skills.
- ▶ Ability to quickly grasp technology and market related issues and trends.
- ▶ Very good knowledge in all the places and offices in Qatar.
- ▶ Good team skills - ability to work with cross-functional teams.

### EXPERIENCE & JOB PROFILE

#### TEYSEER SERVICES COMPANY, DOHA, QATAR

##### POSITION

LIGHT VEHICLE, MEDIUM TRUCK / BUS DRIVER (Since November 2014)

- ▶ Staff transportation  
**SERCO** (Qatar Army project)  
March 2015 to August 2016
- ▶ Messenger cum Driver  
**Qatar metro** Gold line rail project – Contract basis.  
September 2016 to December 2018
- ▶ Driver – Food delivery and Staff transport  
**Qatar shell** (Al Mirqab Tower) and **French school Doha** (Lycee Bornapart)  
January 2019 to March 2020.
- ▶ COVID-19 Front Liners and food delivery services for **HAMAD HOSPITAL** staff  
April 2020 to June 2021
- ▶ Messenger and Mailroom Operator cum Driver  
**Exxonmobil**  
July 2021 to June 2022  
Responsibilities  
Operate company vehicles to transport documents, parcels, and goods safely and efficiently.  
Daily Mail Collection from Qpost and deliver mail, documents, and materials to external offices, government authorities, and clients as required. Adhere to traffic regulations and company driving policies to ensure safety. Conduct routine checks and ensure vehicles are kept clean, fueled, and well-maintained.
- ▶ Maintenance staff supporting Driver  
**Qatar Energy Dukhan Field**  
July 2022 to March 2024
- ▶ Maintenance support driver  
**Hamilton International school**  
April 2024 to July 2025  
Responsibilities  
Staff transport  
Delivering documents and materials to external offices, Purchasing materials.



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### LANGUAGES KNOWN

English, Hindi, Malayalam & Arabic

### ACADEMIC QUALIFICATION

- ▶ S.S.L.C - Star Jesus Higher Secondary School Karukutty – Kerala. 2006
- ▶ Higher Secondary – 2006 – 2008

### TECHNICAL KNOWLEDGE

- ▶ Basic MS Office
- ▶ **Holding Qatar LIGHT & MEDIUM (BUS & TRUCK) Driving licenses**
- ▶ **DEFENSIVE DRIVING CERTIFICATE**  
valid upto -13 - May – 2026

### PERSONAL PROFILE

- ▶ Date of Birth: 07th May 1990
- ▶ Nationality: Indian
- ▶ Passport No: X4102728  
Valid upto 03/03/2034
- ▶ Visa Status: Qatar RP Holder

### INTERESTS

- ▶ Playing Cricket.
- ▶ Listening music.
- ▶ Travelling.

## **EMPLOYMENT HISTORY**

### **BUS DRIVER**

- ▶ Transport passengers to and from locations in a timely and safe fashion
- ▶ Assisted passengers with needs and provided general information to passengers when requested
- ▶ Maintained a clean and inviting bus environment and aimed to provide passenger with a pleasant riding experience at all times
- ▶ Known for punctuality and dependability
- ▶ Flexible in working various days, shifts, or hours

### **TRUCK DRIVER**

- ▶ Works closely with Route Manager to improve route efficiencies and identify best practices
- ▶ Check vehicles to ensure that mechanical, safety, and emergency equipment is in good working order, report to location manager if any issues are found
- ▶ Accurately complete corresponding delivery paperwork and work with production, sales and customers to communicate issues with loads and delivery time
- ▶ Develop, implement and comply with all continuous improvement initiatives
- ▶ Performs the day-to-day activities Unloads and/or assists in the unloading and distribution of track materials
- ▶ Accurately complete corresponding delivery paperwork. Work with production, sales, and customers to communicate issues with loads and delivery time
- ▶ Meets established performance standards to ensure production schedules are met
- ▶ Flexible in working various days, shifts, or hours.