

Curriculum Vitae



Personal Information

Name: Gajendirakumar Nadarasa

Mobile: +974 3083 7232

Email: gnadarasa@gmail.com

Visa Status: Qatar ID with Transferable NOC

Date of Birth: 31 July 1981

Passport No.: N9457626

Objective

Experienced and reliable Driver with over 22 years of combined experience as a Driver, Foreman, and Admin. Skilled in safe vehicle operation, route planning, and passenger/customer service. Seeking a challenging driver position in Qatar where I can contribute my expertise in safe driving and team support.

Professional Summary

- Over 10+ years of driving experience in Qatar with light vehicles.
- Excellent safety record and knowledge of Doha routes.
- Skilled in vehicle inspection, maintenance checks, and accident prevention.
- Strong communication and customer service abilities.
- Flexible, hardworking, and capable of working long hours.

Work Experience

- Driver – Al Asmakh Facilities Management, Qatar (2015 – Present)

- Safely transported staff, clients, and materials to assigned destinations.
- Maintained vehicle cleanliness and performed basic maintenance checks.
- Coordinated with supervisors to plan daily routes.

- Driver – London Beauty Saloon, Qatar (2012 – 2015)

- Provided transport for staff and customers.
- Ensured safety and punctuality in all trips.

- Admin Manager – Hotel Dream Land, Sri Lanka (2010 – 2012)

- Managed office administration and staff coordination.
- Oversaw scheduling and hotel operations.

- Foreman – Electro Saudi Service Ltd, Saudi Arabia (2002 – 2010)

- Supervised staff and coordinated construction/maintenance projects.
- Ensured worksite safety and compliance.

Education

- G.C.E. Ordinary Level – 1997
- G.C.E. Advanced Level – 2000

Skills

- Valid Qatar Driving License (Light Vehicle)
- Route Planning & Navigation
- Safety & Traffic Regulation Compliance
- Customer Service & Communication
- Vehicle Maintenance & Inspection
- Time Management & Reliability

Declaration

I hereby certify that the above information is true and correct to the best of my knowledge.

Sincerely,
Gajendirakumar Nadarasa