





# MOHSIN JAVED

## Health & Safety Officer

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### CAREER OBJECTIVE

Health and Safety Officer with Three years of Experienced in Promoting Safety Practices within the Construction Industry in Pakistan. Proficient in Navigating Local Safety Regulations and Standards, Conducting Site Inspections, and Implementing Effective Risk Management Strategies. Skilled In Delivering Culturally Sensitive Safety Training and Fostering a Safety-First Culture Among Diverse Workforces. Seeking To Leverage My Expertise to Enhance Safety Standards and Mitigate Risks on Construction Projects in Saudi Arabia.



### CERTIFICATIONS

- NEBOSH -IGC
- Confined Space
- First Aid at Work
- Permit To Work
- DIT (Information Technology)

### SKILLS & EXPERTISE

- Safety Management
- Risk Assessment
- Emergency Response Planning
- Safety Training & Awareness
- Regulatory Compliance
- Incident Investigation & Reporting
- PPE and Safety Equipment Maintenance
- Site Safety Audits & Inspections
- Record Keeping & Documentation
- Comprehensive Site Safety Management
- Emergency Preparedness & Response
- Risk Analysis & Control Implementation
- Incident Investigation & Root Cause Analysis
- Regulatory Compliance & Safety Standards
- Safety Equipment & PPE Oversight
- Safety Training & Development
- Communication

### LANGUAGES PROFICIENCY

- English: Professional Working Proficiency
- Urdu: Full Professional Proficiency

### EDUCATION

#### **BISE ABBOTTABAD**

**2014**

Matriculation (Science)

#### **BISE ABBOTTABAD**

**2016**

FSC (PRE MEDICAL)

## EXPERIENCE

### **Health & Safety Officer at JHK Construction Company Peshawar Pakistan 08-March-2022 – 09-November-2024**

#### **RESPONSIBILITIES:**

- Assisted in the development and implementation of workplace safety policies and procedures, ensuring compliance with industry standards.
- Conducted regular safety meetings to promote awareness, address concerns, and foster a culture of proactive safety practices.
- Led safety inspections and audits, documenting findings and recommending corrective actions to mitigate potential hazards.
- Assisted in monitoring workplace conditions to ensure adherence to health and safety regulations.
- Developed and supported safety training materials, including presentations and manuals, for employee education initiatives.
- Facilitated safety workshops and training sessions to enhance employee awareness of workplace hazards and emergency procedures.
- Collaborated with management and safety teams to implement improvements and ensure a safer work environment.
- Maintained detailed safety records and reports, tracking compliance and incident resolution efforts.

## MAJOR KEY RESPONSIBILITIES OF SAFETY OFFICER

#### ➤ **Risk Assessment & Hazard Identification**

- Identify potential hazards in the workplace (machinery, chemicals, procedures, etc.)
- Conduct risk assessments and recommend mitigation strategies.

#### ➤ **Conduct Safety Inspections & Audits**

- Perform regular site inspections and safety audits.
- Investigate unsafe acts or conditions and suggest corrective actions.

#### ➤ **Incident Investigation & Reporting**

- Lead investigations of workplace incidents and near misses.
- Document findings and implement lessons learned to prevent recurrence.

#### ➤ **Training & Awareness**

- Conduct safety training sessions for employees.
- Promote a culture of safety and awareness throughout the organization.

#### ➤ **Compliance & Documentation**

- Maintain up-to-date records of safety inspections, training, incidents, and audits.
- Ensure compliance with occupational safety laws and standards.

#### ➤ **Emergency Preparedness & Response**

- Develop emergency response plans and conduct drills.
- Coordinat with emergency services when needed.