

SHEMEER SUBER

Driver

Gmail: shemeersuber@gmail.com

PhoneNo: +97433402870

Location: Doha, Qatar

SUMMARY

To work with an organization with technological excellence in its field with dedication, Focus, proactive approach, positive attitude and passion. To pursue a successful, challenging and exciting career while being able to dispense my maximum potential to the benefit of the organization and, at the same time, acquiring knowledge on the road to success.

EXPERIENCE

Driver

SERVTECH International

 June 2015 – March 2025

 Doha, Qatar

Project : Qatar national cement factory & al kaleej cement al jabor cement refractory maintenance work

- Arrange to pick up company executives and always arrive on time.
- Drive a vehicle to various locations to pick up and deliver materials and supplies.
- Assist passengers with loading and unloading any luggage.
- Assist in filling and processing daily warehouse orders and maintaining inventory and stocking items. Load and unload shipments of goods and supplies.
- Inspect and receive deliveries.
- Record pick-up and drop-off times and later input information into the company's database.
- Maintain and prepare routine records and reports.
- Perform routine vehicle maintenance, including filling up with gasoline well before it runs low, taking the vehicle in to get the oil changed, and checking tire pressure at least once a week.
- Ensure preventive and corrective maintenance activities are completed on time to the required standard.
- Demonstrated capabilities in diverse mechanical maintenance tasks, enhancing equipment performance.
- Responsible for the efficient operation of receiving areas, shipping areas, supply storerooms, warehouses, and stock issue stations in accordance with applicable supply procedures and verbal instructions.
- Performs duties as assigned incidental to the receipt, storage, issue, transfer, or shipping of stock.

- Sets up and maintains efficient storage and supply areas as assigned.
- Operation of equipment used in the receipt, storage and shipping of supplies, materials and 3 equipment.

EDUCATION

NIST Fire and Safety

Higher Secondary Education

SKILLS

- Driving Proficiency
- Route Navigation
- Defensive Driving
- Vehicle Maintenance
- Customer Service
- Communication
- Reliability and Responsibility
- Vehicle Tracking Systems
- Time Management

STRENGTHS

- ❖ Physical Fitness
- ❖ Attention to Detail
- ❖ Knowledge of Traffic Laws and Regulations.
- ❖ Clean Driving Record.
- ❖ Certifications

LANGUAGES

English

Hindi

PERSONAL PROFILE

- Passport No : P9542727
- Date of expiry : 08/05/2027
- Driving License Number : 28935606937
- Driving License Valid upto : 26/07/2026
- VisaStatus : Resident Visa

