

Personal Information

Name: Muhammad Numan

Address: Lalamusa, District Gujrat, Punjab, Pakistan Date of Birth: 1 June 1995 (30 years)

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Profile Summary

Motivated and experienced retail and sales professional with over 8 years of experience in management, sales, and customer service. Skilled in team leadership, branch operations, and outlet management. Looking to work as a caregiver, leveraging my strong interpersonal and organizational skills.

Work Experience

Malek Foam Industry Pvt Ltd (Dubai-registered) Outlet Manager — 2023 to Present - Managing daily operations of the outlet - Supervising sales team and customer service - Achieving monthly sales targets and maintaining stock United Foam Industry Pvt Ltd Outlet Manager — 2019 to 2022 - Managed outlet sales, staff, and merchandising - Handled customer relations and complaint resolution United Foam Industry Pvt Ltd Branch Assistant Manager — 2016 to 2019 - Assisted in branch operations and sales planning - Supported inventory and logistics United Foam Industry Pvt Ltd Salesman — 2014 to 2016 - Responsible for sales and customer engagement - Achieved personal and team sales targets

Education

Matric(Secondary School Certificate) — 2009/2010

Languages

Urdu: Native

English: Basic communication

Skills

Teamleadership & staff supervision

- Customer service & relationship building
- Inventory and sales management
- Flexible and quick learner
- Physically fit and adaptable to new environments

Interests

Helping elderly and disabled people

- Teamwork and community service
- Learning new cultures and languages

References

Available upon request.

