

Ram Pukar Mandal

Material Handler / Storekeeper

Passport: 10715581 | **Date of birth:** 04/07/1984 | **Place of birth:** Kathmandu, Nepal | **Nationality:** Nepalese
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Diligent and experienced Oil and Gas Material Handler with 9 years of comprehensive Experience in efficiently managing the handling, storage, and distribution of materials in the oil and gas industry. Proven ability to coordinate logistics, ensure compliance with safety regulations, and optimize inventory management processes. Seeking to leverage my expertise to contribute effectively to the success of a dynamic oil and gas company.

Skills & Abilities

Onshore Oil, Gas and EWDP Centers Shutdown and Live Operations.

- Inventory Management | Material handling | Material Controlling | Material Planning | FIFO and LIFO.
- Windows Applications | SAP ERP (MM) | Excel | Familiar with Computer programs.
- Safety and Compliance | Analytical S Problem-Solving | Team-work oriented
- Interpersonal communications | Organizational and planning skills | Oil and Gas
- Mechanical, Instrument and Electrical Material and Equipment's handling.
- Safety, Scaffolding, Blasting, Painting, Welding, Fabrications, Electrical and Instruments Materials.

Work Experience

S.R. Oil Carriers PVT.LTD

Kathmandu, Nepal 01/03/2020 – Current

As the Country Representative for SR Oil Carriers, My role is pivotal in overseeing and managing the company's operations within Nepal. My responsibilities encompass a wide range of tasks to ensure the success, growth, and compliance of SR Oil Carriers in the local market. Key responsibilities include

- Operational Oversight | Client Relationship Management | Market Analysis | Financial Management. Regulatory Compliance | Team Leadership | Reporting.

Almeer Technical Services Co.Wll - Ahmadi, Kuwait

07/10/2010 – 07/12/2018

Site Store Technical Assistant (Site Storekeeper)

- Issuing materials only in required quantities against authorized requisition notes/material lists.
- Exercise general control over all activities in the Stores Department.
- Inventory and Maintain proper records daily, weekly & monthly.
- To place an order for a particular material for a specific job when so required.
- Requisitions for the replacement of stock of all regular store's items whenever the stock level of any item of store approaches the minimum limit fixed in respect thereof.
- Initiate action for stoppage of further purchasing when the stock level approaches the maximum limit.
- Check and receive purchased materials forwarded by the receiving department and arrange for their storage in appropriate places.
- Coordinating with the Site Supervisor for all relevant jobs and material analysis.
- Monitoring works & worksites to ensure safe working.
- Feeds into the personal computer the input data connected with works.
- Knowledge of measuring tools and instruments (Metric & English Measurement)
- Managing all kinds of Oil, Gas, and Water Testament plant Materials on scheduled timing.
- Repairing and maintain Store equipment's and Tools.
- Managing Materials by Fifo and Lifo systems.
- Strong understanding of oil and gas equipment and consumables.
- Knowledge of HSE (Health, Safety & Environment) practices.
- Good organizational and documentation skills.
- computer proficiency (Excel, inventory software)
- Safety-First mindset.

Education & Training

AIMES College

Diploma in Mechanical Engineering Vadodara, India 01/06/2006 – 30/07/2009

Field(s) of study: Engineering, manufacturing and construction: Engineering, manufacturing and construction not Further defined, Electricity and energy, Materials (glass, paper, plastic and wood)

Final grade: A

A diploma in Mechanical Engineering is a discipline that deals with the application of the concepts of physics and Science for designing, manufacturing, and maintenance of mechanical equipment. The purpose of offering a Diploma in Mechanical Engineering course is to provide education and training to students who can work as Professionals in industries and production companies in the future.

The course prepares students for the application of techniques and technologies in the workplace. It is offered by Many institutes in India and is managed by the Technical Education Department of the state.

School Of Geometrics

Land surveying Kathmandu, Nepal 01/08/2000 – 01/08/2002

Associate Degree in Surveying, Civil Engineering, Geometrics, or a related field.

Surveying S Mapping: - Cartography S Geodesy | GIS (Geographic Information Systems) | Remote Sensing. | CAD (Computer-Aided Design) | Construction Technology | Mathematics S Physics (especially trigonometry and geometry

Shree Ramdev Public Secondary School

School leaving certificate (S.L.C.) Bhramarpura, Mahottari, Nepal 13/04/2000

The School Leaving Certificate (SLC) is a key academic qualification in Nepal, awarded at the end of secondary school education.

Language skills

Mother tongue(s): Nepali

	Listening	Reading	Spoken interaction	Spoken production
English	C1: Proficient user	B1: Independent user	B1: Independent user	B2: Independent user
Hindi	C2: Proficient user	C2: Proficient user	C2: Proficient user	C2: Proficient user
Arabic	A1: Basic user	A1: Basic user	A1: Basic user	A1: Basic user

Honors and Awards

Exemplary Performance Certificate of Appreciation Kuwait oil company 10/06/2015

Awarded with Recognition Certificate for the Exemplary Performance by Almeer Technical Services co.wll and Kuwait oil company joint program in 2014-15. M/S. Almeer Technical Services co.wll (Maintenance Support & Reliability Team (S&EK) Burgan, Kuwait

PROJECTS

10/10/2010 – 07/12/2018

Maintenance Support & Reliability Team (S&EK) Burgan, Kuwait, Kuwait Oil Company. Contract #43089 & Contract #15051363)

Receiving and Storage Materials: - Verify quantity and quality against delivery notes, purchase orders, and packing lists. | Store materials in designated areas following safety standards (flammable, chemical, mechanical parts, etc.). | Inspect for any damage or discrepancies and raise reports as needed.

Inventory Management: - Maintained accurate stock levels using inventory software or manual logbooks. | Perform cycle counts and full physical inventory audits periodically. | Regularly update records of materials received, issued, returned, or transferred.

Material Issuance: - Issue materials based on Material Request Forms (MRFs) or Work Orders. | Track usage per project or department. | Ensure proper documentation and approvals during issuance.

Logistics Coordination: - Liaise with procurement, warehouse, and transport teams for timely delivery and dispatch. | Plan and prepare material requirements for daily site activities.

Safety & Compliance: - Follow proper material handling practices using forklifts, cranes, or trolleys. | Label hazardous materials and maintain MSDS (Material Safety Data Sheets). Adhere to site safety protocols and PPE requirements.

Documentation & Reporting: - Maintain Goods Received Notes (GRN), Issue Slips, and Return Notes. | Prepare daily, weekly, and monthly reports on stock status. | Support audits by providing required documents.