



MOHAMMED MUZZAMIL H

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OBJECTIVE

To work as a Light Driver in a reputed Transportation and Trading company in Qatar, utilizing my 3 years of driving experience to ensure safe, timely, and efficient transport of goods and staff. Dedicated to maintaining high standards of safety, punctuality, and vehicle care while supporting company operations.

EXPERIENCE

FEBRUARY 2023 – SEPTEMBER 2025

LIGHT VEHICLE DRIVER, APOLLO HOSPITAL, CHENNAI

ROLES AND RESPONSIBILITIES

- Safely transported doctors, nurses, staff, and patients within and outside hospital premises.
- Delivered medical supplies, reports, and laboratory samples to diagnostic centers and partner hospitals on time.
- Ensured proper handling and care of sensitive medical materials during transit.
- Maintained cleanliness and hygiene of hospital vehicles (ambulance, vans, and cars).
- Conducted daily vehicle inspections and reported maintenance or repair needs promptly.
- Followed hospital safety protocols, infection control guidelines, and traffic regulations at all times.

JANUARY 2021 – FEBRUARY 2023

LIGHT VEHICLE DRIVER, RAFEEQ AL DARB TRADING SERVICES & TRANSPORTATION (QATAR)

ROLES AND RESPONSIBILITIES

1. Vehicle Operation & Safety:
 - Safely operate company light vehicles (cars, vans, or pickups) for transportation of staff, goods, or documents.
 - Follow all Qatar traffic rules and regulations.
 - Ensure passengers' comfort and safety at all times.
2. Transportation Duties:
 - Transport goods and materials to various locations within Qatar as assigned.
 - Deliver company documents, invoices, or supplies to clients and vendors.
 - Pick up and drop off staff, clients, or guests on schedule.
3. Vehicle Maintenance:
 - Conduct daily inspection of vehicle (oil, fuel, tires, water, lights).

- Report any mechanical issues immediately to the fleet supervisor or maintenance department.
- Keep the vehicle clean, well-maintained, and roadworthy at all times.
- 4. Documentation & Record Keeping:
 - Maintain accurate trip logs, fuel usage records, and delivery receipts.
 - Ensure all transport-related documents are up-to-date (registration, insurance, road permits).
- 5. Professional Conduct:
 - Maintain good communication and courteous behavior with staff, clients, and the public.
 - Adhere to the company's dress code and represent the company professionally.
 - Handle confidential or valuable materials responsibly.
- 6. Time Management:
 - Plan routes efficiently to meet delivery schedules.
 - Notify supervisor immediately in case of traffic delays or route changes.
- 7. Additional Tasks:
 - Assist in loading/unloading of materials when required.
 - Support warehouse or logistics operations during off-driving hours.
 - Follow supervisor instructions and company safety procedures.

DECEMBER 2019 – DECEMBER 2020

LIGHT VEHICLE DRIVER , DOHA CRAFT MARINE, PEARL -QATAR & AL WUKAIR (QATAR)

ROLES AND RESPONSIBILITIES

- 1. Transport of Marine Components – Safely deliver sensitive boat parts, batteries, and equipment between factory, suppliers, and docks.
- 2. Port and Marina Access – Ensure proper authorization and familiarity with port/marina entry procedures and restricted zones.
- 3. Handling High-Value Items – Take extra care when transporting expensive marine components or testing equipment.
- 4. Escort for Test Equipment – Assist engineers and technicians by safely moving testing devices to boat testing areas.
- 5. Loading/Unloading Support – Help with loading/unloading light marine items while following safe lifting practices.
- 6. Industrial Safety Compliance – Wear PPE (helmet, safety boots, reflective vest) when in shipyards or docks.
- 7. Scheduling Coordination – Align transport timing with marine testing, shipping schedules, or dock availability.
- 8. Awareness of Maritime Hazards – Recognize potential hazards like slippery ramps, water edges, or dock machinery.
- 9. Documentation & Tracking – Keep logs of delivered parts, trip details, and any marine equipment handling issues.
- 10. Emergency Preparedness – Know basic emergency procedures on docks, marinas, or during transport near water.

EDUCATION

HIGH SCHOOL CERTIFICATE

NEELAN MATRIC HIGHER SECONDARY SCHOOL, CHENNAI, 2015

LICENSE

LICENSE:

Qatar Car Driving License – Valid
Issuing Country: **State of Qatar**

SKILLS

Technical Skills

- Valid Driving License
- Vehicle Handling
- Knowledge of Traffic Rules
- Navigation Skills
- Vehicle Maintenance
- Punctuality & Reliability
- Safety Awareness

Soft Skills

- Good communication
- Time management
- Project Management
- Problem Solving Skills
- Detail Oriented
- Work independently & as a team