



FAZIL HANEEFA

DRIVER

Professional Summary

Skilled and organized individual with extensive experience in driving roles, demonstrating strong knowledge of traffic laws, vehicle maintenance, and efficient route planning. Proven track record in ensuring safe and timely transportation of goods and passengers, with conscientious approach to maintaining high standards of work and minimal errors.

Experience

Royal Family - Private Driver

Al Makthoom Royal Family – Dubai, UAE (2018 – 2024)

- Safely transported Royal Family members to official engagements, private functions, and day-to-day appointments with discretion and professionalism.
- Conducted pre-trip inspections and ensured the vehicle was always in excellent operational and aesthetic condition.
- Possessed knowledge of local areas and landmarks for accurate navigation during travels.
- Provided VIP protocol driving services during high-profile events and international dignitary visits.
- Handled last-minute schedule changes calmly and efficiently, maintaining flexibility at all times.
- Experienced in driving and handling luxury vehicles

Driver Cum Supervisor

Gulf Star group of Companies – Doha, Qatar (2016 – 2017)

- Supervised daily transport operations and schedules.
- Checked vehicle condition and arranged regular maintenance.
- Kept records of trips, fuel, and maintenance.
- Ensured safety rules and company policies were followed.
- Coordinated with clients and office staff.
- Experienced in light commercial bus – Toyota coaster

Driver Cum Office Assistant

Noor Al Murrar Scaffoldings, Dubai – UAE (2013– 2015)

- Transported staff, documents, and goods safely and on time.
- Assisted with office tasks such as filing, photocopying, and errands.
- Maintained vehicle cleanliness and scheduled servicing.
- Ensured all driving logs and paperwork were up to date.
- Followed safety, confidentiality, and company policies.

Contact

Phone

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E-mail

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Location

Doha , Qatar

Education

Secondary

Kerala – India

Skills

- Route optimization
- Vehicle maintenance
- GPS navigation
- Safety regulations
- Time management
- Customer service
- Traffic laws compliance

Languages

English – Fluent

Arabic – Basic

Hindi – Fluent

Malayalam – Native

Tamil – Fluent

Driver Cum Document Controller

Globe Zone Logistics , Dubai – UAE (2011 – 2013)

- Safely transported staff and documents to various locations.
- Maintained document control system (soft and hard copies)
- Ensured confidentiality and accuracy of all records.
- Scheduled vehicle maintenance and kept it clean and ready.

Driver Cum Office Assistant

Cleveland Bridge & Engg. Middle East, Dubai – UAE (2008 – 2011)

- Managed vehicle documentation, service records, and timely maintenance schedules.
- Applied problem-solving skills to address customer complaints and issues.
- Developed strong relationships with customers by providing courteous service.

Light Duty Driver

Best Maintenance W.L.L, Doha – Qatar (2007 – 2008)

- Supervised daily transport operations and schedules
Followed company policies and safety procedures
- Understood basic mechanical principles for repairs or troubleshooting issues on the road.

Driver

Fantasy Rent A Car Company , Dubai – UAE (2006 – 2007)

- Ensured the safety and comfort of passengers
- Drove vehicles across various types of terrain and roadways.
- Filled out proper licensing and vehicle registration forms and kept important documents readily available.

Light Duty Driver

Akbar Travels, Kerala – India (2005 – 2006)

- Drove tourists to hotels, airports, and sightseeing spots
- Assisted guests with luggage and travel information
- Followed planned tour routes and time schedules
- Kept trip logs and fuel records up to date

Personal Info

Nationality : Indian
Date of Birth : 30/03/1986
Sex : Male
Religion : Muslim
Marital Status : Married

Passport Details

Passport No. : C9897948
Date of Issue : 01/04/2025
Date of Expiry : 31/03/2035
Place of Issue : Cochin
Visa Status : Own visa

Driving Licence Details

U.A.E

License No. : 1446884
Date of Issue : 10/06/2009
Transmission : Manual

Qatar

License No. : 28635658788
Date of Issue : 05/05/2016
Transmission : Manual

Declaration

I hereby declare that all the information mentioned above is true to the best of my knowledge and belief.

FAZIL HANEEFA