

SANEEF A. A



CONTACT

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- Doha jadeed, Qatar

LANGUAGES

- English (Fluent)
- Arabic (Basic)
- Hindi (Basic)

SKILLS

- Communication
- Customer service
- knowledge of goods
- Report generation
- Problem solving
- Time management
- Team collaboration
- Multi tasking
- Data entry
- Scheduling and planning
- Route optimization
- Safety awareness
- Safe driving



PROFILE

Highly motivated Customer Service Dispatcher with years of experience managing call flow and coordinating deliveries to ensure timely service. Skilled in handling customer calls, addressing inquiries, and effectively resolving issues. Possesses strong organizational skills and a focus on efficient delivery and problem-solving to enhance customer satisfaction.



WORK EXPERIENCE

- Private Driver**
1 year experienced as a private driver. I performed the roles of messenger, program coordinator, and travel planner.
- Delivery Driver**
2 year experience in delivery driver
- House Driver**
5 year experienced as a private driver.I was responsible.for driving them to where they wanna go since they needed a driver.
- Manager Cafe Vertex India**
Experienced manager with 5 year of leadership, decision-making and problem solving skills,and creating positive work environments



EDUCATION

- Bachelor of Commerce**
Calicut University
- Diploma in Interior Designing**
- National Institute of Open Schooling**