

AJMEEN KHAN

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Objecti

Being a useful part of well-reputed organization to enhance my skills in order to accept the challenges, through my professional experience and to achieve organizational goals and objectives.

Driving License No:

Holding Valid UAE License for LIGHT Vehicle, HEAVY Vehicle and HEAVY Bus.

† License No. 4267586

† Place of Issue: Dubai

† Date of Issue: 13/01/2013

† Date of Expiry: 29/04/2027

Holding Valid Qatar driving license as well

Experience:

Job position: DRIVING INSTRUCTOR, PRO and HR ASSISTANCE

Job Location: Dubai, U.A.E. And Qatar

DURATION: July 2025 to till continue in AI NASR DRIVING ACADEMY DOHA QATR in the position of driving instructor

DURATION: March 2022 to June 2025 in DRIVE DUBAI in the position of driving instructor for Heavy motor vehicles (HVT) and Light motor vehicles (LMV).

DURATION : From December 2013 to February 2022 in EUROSEC AUTOMATION AND SECURITY SYSTEMS LLC

Duties and Responsibilities:

- Office work – Cheque deposits, invoices submissions and office purchases.

- Head of drivers – 4 years
- Transportation arrangements
- Pick and Drop Site engineers and office staffs.
- Personal and Family driver for employer.
- All types of government services in Dubai, Sharjah, Abu Dhabi, Ajman, Ras Al Khaima, Umm Al Quwain and Fujairah.
- New visa processing, visa renewals and visa cancellations.
- Tourist visa processing
- New Trade license processing and trade license renewals and trade license cancellations
- Ijari contracts
- Civil case processing
- Police cases processing
- All types of labour office and immigration and economic department works

- Worked for 2 years as a Light Vehicle Driver in Al Ain.

Qualification:

- † FSc. (Faculty of Science) in Pakistan.
- † Metric (Secondary School Certificate)

Personal Details:

† Date of Birth : 10th October 1992
† Nationality : Pakistan
† Sex : Male
† Passport Expiry Date : 08/02/2031
† Religion : Islam
† Language Known : Arabic (Working Knowledge), Urdu. English.

Personal Declaration:

I do hereby declare that the above-mentioned information is true to the best of my knowledge and belief.

AJMEEN KHAN