



# Mehmet Gulmen

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Performance oriented, high skilled and monitoring production process to achieve high quality professional service.

## WORK EXPERIENCE

**Supervisor** \_\_\_\_\_ **2012 up to date**  
e Al Arz Automatic Bakery Doha, Qatar

- Oversees operation of automatic machinery such as Rounding, Curling, Icing, Slicing and Wrapping machines to ensure and maintained the specific quality standard according to production schedule.
- Supervise the production and maintaining stock levels
- To ensure that all equipments and facilities are kept in good working order.
- Supervise and coordinates daily task of employees from Mixing, Dividing, Molding, Proofing of dough, Baking, Slicing up to wrapping of final produce.
- Maintain organized to ensure the process to maintain high quality and safety.
- Examines the thoroughly the dough and batter to maintain the standard protocol.  
Supervise daily task and maintain Occupational Safety and Health
- Monitoring employee's productivity and providing constructive feedback and coaching.
- Coaching, counseling, planning, monitoring, training new workers enforcing systems and productivity standards and procedures.
- Prepares timetables, work schedules, cleaning schedules, and coordinates preparation  
Participates in development of sanitation, security and safety standards.  
Develop policies and procedures for better daily operation.  
Manage a team of bakers and support staff providing guidance and training.
- Maintain clean and organized work environment.

## SKILLS and ABILITIES

- Interests are communicating with people, dealing and training people.  
Goal-oriented, patient, hard-working, high-spirited, considerate and a lot more.  
Has a positive outlook in life and has good communication skills  
Active thinking, critical analysis and communication skills  
Strong physical health  
Experience in the field of combat and defense  
Familiarity of a wide range of weapons both from an offensive and defensive
- Excellent vision and hearing  
Basic Arabic speaking
- proficient in English language

## EDUCATION

### TRUNCLU MUSTAFA KEMAL ILK OGRETIM

Mesleki Egitim Merzeki High School \_\_\_\_\_ Turkey

## TRAININGS and SEMINARS

### Sales and Marketing

18hrs Course work in Sales and Marketing

November 20, 2020

Filipino Institute

Doha, Qatar

### Basic Arabic

18hrs Course work in Basic Arabic

March 4, 2022

Filipino Institute

Doha, Qatar

### English Proficiency

18hrs Course work in English proficiency

March 4, 2022

Filipino Institute

Doha, Qatar

## PERSONAL INFORMATION

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<b>Gender</b>	: Male
<b>Civil Status</b>	: Single
<b>Citizenship</b>	: Turkish
<b>Visa Status</b>	: Working Visa with NOC
<b>Driving license</b>	: Qatar Driving license

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

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Mehmet Gulmen