

Abdul Halim (Suman)

Professional Driver |
Hotel & Company
Driver | 10+ Years
Experience



✉ Mdefrad5@gmail.com



+97472298474/70253837

📍 Doha Qatar

📅 22/06/1987

🚩 Bangladeshi

📏 5" 8"

♂ Male

💍 Married

👤 Profile

Experienced and reliable Professional Driver with over 10 years of driving experience in Qatar, Oman, and Bangladesh. Highly skilled in hotel guest transportation, company driving, VIP handling, and airport transfers. Strong knowledge of Qatar road networks, traffic rules, and safety regulations. Punctual, well-presented, and customer-focused.

Fluent in Arabic, English, Hindi, Urdu, and Bangla. Currently holding transferable visa with NOC and available for immediate joining.

Professional Experience

Grand Hotel Qatar

Hotel Guest Transportation

02/2023 – Present | Doha Qatar

Provided professional and safe transportation for hotel guests and VIP clients
Handled airport transfers and city transportation
Maintained vehicle cleanliness and daily inspection
Followed hotel service standards and safety procedures
Ensured punctual and courteous service at all times

First Choice Company

Company Driver

05/2022 – 01/2023 | Doha Qatar

Transported company staff and official documents
Maintained daily vehicle logs and schedules Assisted office transportation requirements Followed company safety and driving policies

Professional Driver

Driver

02/2012 – 02/2013 | Oman

- Provided safe and responsible driving services for passengers and company purposes
- Maintained strict compliance with GCC traffic laws and safety standards
- Demonstrated professional behavior, discipline, and respect while interacting with passengers
- Planned efficient routes to ensure on-time arrival and fuel efficiency
- Conducted daily vehicle inspections and reported technical issues promptly
- Maintained cleanliness and good condition of the vehicle at all times
- Showed adaptability while driving in different cities and road conditions

Bangladesh

Driver

10/2014 – 01/2016 | Dhaka Bangladesh

- Provided safe and reliable driving services in city and highway environments
- Demonstrated patience, alertness, and responsible driving behavior in high-traffic conditions
- Transported passengers and goods with care and punctuality
- Maintained professional attitude and polite communication with clients and passengers
- Ensured basic vehicle maintenance, cleanliness, and timely servicing
- Followed traffic rules and road safety practices at all times
- Gained strong experience handling challenging road and traffic situations

Skills

Safe & Defensive Driving Light Vehicle Driving Long Distance Driving City & Highway Navigation High Traffic Area Driving

- Hotel Guest Transportation
- Airport Pick-up & Drop-off
- VIP & Executive Handling
- Courteous Guest Communication
- Service-Oriented Driving
- Staff & Management Transportation
- Document & Parcel Delivery
- Daily Route Planning
- Office Schedule Coordination
- Qatar Traffic Laws & Regulations
- GCC Road Safety Standards
- Accident Prevention Awareness
- Speed & Safety Compliance
- Daily Vehicle Inspection
- Basic Mechanical Awareness
- Cleanliness & Hygiene Maintenance
- Fuel Monitoring & Mileage Awareness
- GPS Navigation (Google Maps, Waze)
- Route Optimization
- Traffic Condition Monitoring
- Multilingual Communication
- Guest & Client Interaction
- Clear Instruction Understanding
- Team Cooperation
- Stress & Pressure Handling
- Adaptability to Work Schedules
- Respect for Company Policies

References

Irene, *Front office Manager*,
Grand Hotel Qatar
irene.evallee@gmail.com,
+97466542343

Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Languages

Bangla	● ● ● ● ● ●
Arabic	● ● ● ● ● ●
English	● ● ● ● ● ●
Hindi	● ● ● ● ● ●
Urdu	● ● ● ● ● ●

Interests

Positive Lifestyle & Personal Development

- Traveling and exploring new places
- Gardening and plant care
- Maintaining a healthy and disciplined lifestyle
- Learning about different cultures and traditions
- Practicing a balanced work-life routine
- Outdoor activities and nature appreciation
- Continuous self-improvement and positive habits

Responsibility

Workplace Ethics & Professional Behavior Applicable Throughout Professional Career

- Respect for company rules, local laws, and workplace culture
- Polite and respectful behavior toward guests, clients, and colleagues
- Maintaining professional appearance and discipline at all times
- Punctuality and responsibility during duty hours
- Respect for privacy and confidentiality of guests and company information