

# MD JUNAIN ANSARI

SUPERVISOR DRIVER



## Contact

Address: Doha - Qatar

Phone: +974 33122177

Email: [mdjunain@gmail.com](mailto:mdjunain@gmail.com)

## Professional Qualification

- Higher Secondary Level Education
- Basic Computer Training Course

## Computer Experience

- MS Office (Word,)
- Email & Internet operations
- Document typing & formatting
- Basic data entry and record keeping

## Skills

- Supervision & team management
- Hospitality & customer service
- Driving & transportation
- Logistics & delivery handling
- Store management & inventory control
- Time management & communication

## Languages Known

- English writing, speaking and reading.
- Arabic Speaking and reading.
- Hindi writing, speaking and reading.
- Nepali – Mother Tongue

## Other Information

- Date of Birth: 22-07-1986
- Visa Status: Transferable work Visa-NOC
- Passport/QID: 28652425149
- Marital Status: Married
- Qatar Valid Manual Driving License

## Career Objective

Dedicated and experienced professional expertise in supervision Driver, transportation, store management, and hospitality services. Skilled in team coordination, logistics, and customer service. Seeking a position where I can contribute my skills, reliability, and strong work ethic to organizational success.

### Supervisor – Mission Trading & Contracting and Hospitality Services (2023 – Present) Doha-Qatar

- Supervising hospitality operations and staff to ensure excellent service.
- Coordinating daily activities, delegating tasks, and monitoring performance.
- Assisting in logistics, transportation, and client support as required.
- Ensuring compliance with company policies and safety standards.

### HUMA GENERAL STORE, FEB 2020 – MAR 2022

#### RAJBIRAJ-NEPAL

- Managed store operations, staff schedules, and daily workflow.
- Maintained accurate stock records and monitored inventory levels.
- Ensured timely deliveries and effective customer service.
- Trained and guided staff for better performance.

### OFFICE MESSENGER/DRIVER (ADMINISTRATION DEPARTMENT)

#### OCT 2009-DEC 2019

#### MINISTRY OF MUNICIPALITY AND PUBLIC PAKS DEPARTMENT, DOHA – QATAR

- Operated official vehicles for staff and document transport.
- Delivered confidential files, documents, and packages between offices.
- Supported administrative and logistical operations within the department.
- Conducted regular vehicle maintenance and followed safety regulations.



State of Qatar  
Ministry of Interior  
Traffic Department

دولة قطر  
وزارة الداخلية  
إدارة المرور



DRIVING LICENSE

رخصة سوق

28652425149

الرقم الشخصي



الاسم محمد جونين انصاري

NAME MD JUNAIN ANSARI

NAT. NEPAL

الجنسية نيبال

DATE OF BIRTH 1986-07-22

تاريخ الميلاد

BLOOD GR.

فصيلة الدم

FIRST ISSUE 2011-06-02

ت. اول إصدار

VALIDITY 2028-03-24

ت. الإنتهاء

This license must be produced on demand to any police officer in uniform or on production of warrant card by police officer not in uniform

يجب إبراز هذه الرخصة لمن يطلبها من رجال الشرطة سواء كان بالزي الرسمي أو عند إبراز هويته في حالة كونه بالملابس المدنية

Authorized Vehicles

المركبات المصرح بقيادتها

ملاحظات

EXCAVATOR حفار 	<input type="checkbox"/>	MOTOR CYCLE دراجة نارية 	<input type="checkbox"/>	نظارة طبية Glasses	<input type="checkbox"/>
CRANE كرين 	<input type="checkbox"/>	CAR سيارة خفيفة 	<input checked="" type="checkbox"/>	عدسات Lenses	<input type="checkbox"/>
LOADER شيلو 	<input type="checkbox"/>	BUS حافلة 	<input type="checkbox"/>	اوتوماتيك Automatic	<input type="checkbox"/>
FORKLIFT رافعة شوكية 	<input type="checkbox"/>	MED. TRUCK شاحنة متوسطة 	<input type="checkbox"/>	احتياجات خاصة Handicaps	<input type="checkbox"/>
OTHER اخرى 	<input type="checkbox"/>	TRAILER قاطرة ومقطورة 	<input type="checkbox"/>	إعانة سمعية hearing ussacity	<input type="checkbox"/>
				التبرع بالأعضاء Organ Donation	<input type="checkbox"/>

Licensing Authority

سلطة الترخيص



\* 2 8 6 5 2 4 2 5 1 4 9 \*

State Of Qatar  
Residency Permit



دولة قطر  
رخصة إقامة

ID.No: 28652425149 الرقم الشخصي:

D.O.B: 22/07/1986 تاريخ الميلاد:

Expiry: 06/09/2026 الصلاحية:

نيبال الجنسية:

Nationality: NEPAL

Occupation: مندوب مشتريات المهنة:



الإسم: محمد جوين انصاري

Name: MD JUNAIN ANSARI

Passport Number: PA4429839 رقم جواز السفر:

Passport Expiry: 15/07/2035 تاريخ انتهاء الجواز:

Serial No: 30828652425149 الرقم المسلسل:

Residency Type: عمل نوع الرخصة:

Employer: ميشين للتجارة والمقاولات وخدمات الضيافة المستقدم:

مدير عام الإدارة العامة للجوازات

General Director of the General  
Directorate of Passports

توقيع حامل البطاقة

Holder's signature





السيد / مدير إدارات علاقات العمل

وزارة التنمية الادارية والعمل والشؤون الاجتماعية

تحية طيبة وبعد ...

الموضوع: أخلاء طرف + تنازل عن فترة الاخطار

بالاشارة الى الموضوع أعلاه ، نحن شركة / ميشين للتجارة والمقاولات وخدمات الضيافة ، نفيدكم علما بأن السيد- محمد جوين انصاري (نيبالي) الجنسية ، ويحمل بطاقة شخصية رقم (28652425149)، خالي الطرف من أى التزامات تجاه الشركة كما نخطركم بأننا قد تنازلنا عن فترة الاخطار القانونية الخاصة بتغير جهة العمل حسب الاجراءات المتبعة لديكم وملتزم بأن لا نقدم أى إعتراض على الطلب اثناء الاجراءات لموافقتنا التامة وتنازلنا عن فترة الاخطار .

وهذا اخلاء طرف + تنازلنا عن فترة الاخطار القانونية .

وتفضلوا بقبول فائق الاحترام والتقدير ...

مقدمه/

ميشين للتجارة والمقاولات وخدمات الضيافة







# HIGHER SECONDARY EDUCATION BOARD

**NEPAL**

(Estd. Under the Higher Secondary Education Act, 1989)

**Academic Transcript**

**A1436379**

Name of the Student : **MD JUNAIN ANSARI**

School :

Date of Birth : **2043/04/07** **SIRJANA ENGLISH BOARDING H S SCHOOL , RAJBIRAJ , SAPTARI**

Subjects	Full Marks	Pass Marks	Marks Secured	Remarks
<b>Grade XI</b>				
English	100	35	65	
Nepali	100	35	58	
ACCOUNTANCY	100	35	57	
ECONOMICS	100	35	66	
COMPUTER SCIENCE (TH)	075	27	49	
COMPUTER SCIENCE (PR)	025	10	25	
<b>Total</b>	<b>500</b>		<b>320</b>	
<b>Grade XII</b>				
English	100	35	63	
Nepali	100	35		
ACCOUNTANCY	100	35	35	
ECONOMICS	100	35	38	
COMPUTER SCIENCE (TH)	075	27	52	
COMPUTER SCIENCE (PR)	025	10	24	
BUSINESS MATHEMATICS	100	35	68	
<b>Total</b>	<b>500</b>		<b>280</b>	
<b>Grand Total</b>	<b>1000</b>		<b>600</b>	

Grade XI	
Year	Symbol Number
<b>2061</b>	<b>11503847</b>

Grade XII	
Year	Symbol Number
<b>2062</b>	<b>21503639</b>

Percentage of aggregate marks secured in Grade XI and XII : **60.00**  
 Division : **First**

Year of Completion : **20 62 ( 2005 )**

Checked by

Verified by  
(Deputy Controller)

Date of Issue : **20 62/09/07**

Controller of Examinations

**Grading System :**  
 75% and above - Distinction  
 60% and above - First division  
 45% and above - Second division  
 35% and above - Pass division

To pass the examination candidates must secure 35% marks in theory and 40% marks in practical papers, separately.

Note : \* means a student has passed in the second attempt  
 \*\* means a student has passed in more than two attempts.



GOVERNMENT OF NEPAL  
MINISTRY OF EDUCATION  
OFFICE OF THE CONTROLLER OF EXAMINATIONS

SR NO:  
15002150084

**School Leaving Certificate Examination**  
**MARK - SHEET**



THE MARKS SECURED BY MD JUNAIN ANSARI  
DATE OF BIRTH 2043/04/07 (22-JULY-1986 AD)  
ROLL SAPTARI SYMBOL NO. 0150814 H  
OF KESHO ANIRUDDHAVATI MA VI RAJBIRAJ  
IN THE ANNUAL SLC EXAMINATION OF 2058 BS (2002 AD) ARE GIVEN BELOW:

SERIAL NUMBER	SUBJECTS	FULL MARKS	PASS MARKS	OBTAINED MARKS		TOTAL	GRACE MARKS	REMARKS
				TH	PR			
01	COMP. ENGLISH	100	32	28	19	47		
02	COMP. NEPALI	100	32	39		39		
03	COMP. MATHEMATICS	100	32	49		49		
04	COMP. SCIENCE	100	32	43	24	67		
05	COMP. SOCIAL STUDIES	100	32	35		35		
06	COMP. HEALTH, POP & ENV EDU	100	32	33	25	58		
07	OPT. I ADDITIONAL MATHEMATICS	100	32	54		54		
08	OPT. II HEALTH & PHYSICAL EDUCATION	100	32	51	24	75		

FULL MARKS	1ST DIV WITH DISTN.	1ST DIV	2ND DIV	3RD DIV
800	640	480	360	256

GRAND TOTAL

RESULT

424  
53.00%

SECOND

- # Means subject(s) appeared in the supplementary examination.
- F and an asterisk (\*) - Fail
- A - Absent
- W - Result withheld
- C - Subject Cancelled
- OL-Open Learning
- CP- Comp. pr. mark =

INT. EXT. TOT.

CHECKED BY:  
**SANOTHIMI, BHAKTAPUR, NEPAL**

DATE OF ISSUE: 13 JUNE, 2002

*(Signature)*  
Controller

CONTROLLER

Govt. Reg.No.: 98/4034/068/69

# MASS INSTITUTE OF COMPUTER TECHNOLOGY

Rajbiraj, Saptari, Nepal

MICT CERTIFICATE OF EXCELLENCE  
*on behalf of the academic senate of*



*We the undersigned have awarded this*

## CERTIFICATE OF PARTICIPATION

to

**Md.Junain Ansari**

*Name*

Has successfully completed 90 hours/3 month  
the requirements to be recognized as a

**BASIC in computer Application**

*Course*

**Fundamental of computer,Windows,Ms-office,E-mail&Internet**

*Course Details*

at MICT this day **06<sup>TH</sup>** of **AUG** in the year **2003**

Chief Executive Officer



Head of Faculty